



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution

GOVT. DEGREE COLLEGE TRAL

- Name of the Head of the institution

PROF. MUSHTAQ AHMAD LONE

- Designation

PRINCIPAL

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

9419534394

- Mobile No:

6005638047

- Registered e-mail

principalgdctral@gmail.com

- Alternate e-mail

gdctral@rediffmail.com

- Address

New Campus Bajwani Tral, 192123

- City/Town

TRAL

- State/UT

Jammu and Kashmir

- Pin Code

192123

2. Institutional status

- Affiliated / Constitution Colleges

Affiliated

- Type of Institution

Co-education

- Location

Rural

- Financial Status

UGC 2f and 12(B)

- Name of the Affiliating University **UNIVERSITY OF KASHMIR**
- Name of the IQAC Coordinator **Dr. Fahmida Wani**
- Phone No. **9797182887**
- Alternate phone No. **7889437132**
- Mobile **9797182887**
- IQAC e-mail address **iqacgdctral@gmail.com**
- Alternate e-mail address **touyibaj@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://gdctral.ac.in/wp-content/uploads/2023/01/AQAR-2020-21.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://gdctral.ac.in/wp-content/uploads/2023/01/ACADEMIC-CALENDAR.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.91	2019	15/07/2019	14/07/2024

6. Date of Establishment of IQAC

01/07/2013

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Government (CAPEX)	UT Government	2021-22 (365 days)	10000000
Institution	Government (General Education)	UT Government	2021-22 (365 days)	64913000

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of

[View File](#)

IQAC

9.No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Conducted online Student Satisfaction Survey for the year. 2. Submitted data to AISHE for the year. 3. Collected online feedback from faculty. 4. Conducted many seminars and workshops in association with many departments during the year. 5. Played a critical role for conducting remedial classes during winter vacations to compensate for academic loss due to COVID-19. 6. Pitched for starting a student facilitation centre within the campus and the same was accordingly started.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To Submit the AQAR for the previous year(2020-21).	AQAR successfully submitted.
To Participate in AISHE.	Successfully submitted required data in AISHE.
Special focus on Co-curricular and extra curricular activities.	Good number of activities and programmes were conducted/organised during the year.
Stress on modernisation of academic facilities.	Automation of library undertaken on full scale. Browsing centre was established. Besides many lecture halls were converted into smart rooms.
Focus on Faculty improvement strategies.	In addition to organising seminars, workshops and other academic programmes; a good number of RCs, FDPs, STCs were attended by faculty during the reporting period.

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	GOVT. DEGREE COLLEGE TRAL
• Name of the Head of the institution	PROF. MUSHTAQ AHMAD LONE
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9419534394
• Mobile No:	6005638047
• Registered e-mail	principalgdctral@gmail.com
• Alternate e-mail	gdctral@rediffmail.com
• Address	New Campus Bajwani Tral, 192123
• City/Town	TRAL
• State/UT	Jammu and Kashmir
• Pin Code	192123
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• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
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• Name of the IQAC Coordinator	Dr. Fahmida Wani
• Phone No.	9797182887

• Alternate phone No.	7889437132				
• Mobile	9797182887				
• IQAC e-mail address	iqacgdctral@gmail.com				
• Alternate e-mail address	touyibaj@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://gdctral.ac.in/wp-content/uploads/2023/01/AQAR-2020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://gdctral.ac.in/wp-content/uploads/2023/01/ACADEMIC-CALENDAR.pdf				
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Cycle 1	C	1.91	2019	15/07/2019	14/07/2024
6.Date of Establishment of IQAC			01/07/2013		
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• Upload latest notification of formation of IQAC			View File		
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13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	21/02/2022
15.Multidisciplinary / interdisciplinary	
Our College is very much ready to implement NEP 2020 from the year 2022 as decided by the Government and the affiliating University. The Multidisciplinary Approach lies at the core of	

NEP-2020. At the institution level, a committee stands already constituted which has been mandated with deciding about the choice of multidisciplinary courses. The committee in consultation with all the departments has decided to keep the choice open for students to opt for any multidisciplinary course from a basket of multidisciplinary courses that the college will offer. Also the efforts shall be made to expose the students to cross disciplines enabling them to enhance their existing capacities and gain the new knowledge.

16.Academic bank of credits (ABC):

Being an affiliated institute, the mandate for creation and management of Academic bank of credits (ABC) lies with the affiliating University. But the college shall leave no stone unturned to achieve the goal of creating the accounts of its enrolled students on the portal to enable easy credit collection and transfer. So far its preparations are concerned; the institutional committee on NEP in association with admission committee has chalked out the action plan which includes educating students about the process. Moreover, separate sessions shall be conducted to facilitate the students for the purpose.

17.Skill development:

As for the skill development, the college plans to offer the courses that guarantee the achievement of important leadership and employment skills. The college shall offer the Skill enhancement courses of affiliating University. But at the same time, the courses duly endorsed recognized/certified under NSQF shall be laid stress upon. Moreover the students shall be enabled to undertake such courses that will help them in the long run.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

With the introduction of ABC, the students will be encouraged to opt for the online courses which they can take advantage of to gain the required credits. The students shall be made aware in workshops and other awareness programmes about the modules that can be completed online through approved platforms of UGC.

The college is planning to offer Value added courses like Understanding India, Health and wellness etc, to enable students to learn more about the Indian Knowledge system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our Institution strives to achieve the stated objectives through holistic and focused approach. All the programme and course objectives have already been outlined and have been made available on the official website with an aim to apprise the students about the different kinds of programmes and courses offered by the institution. Every time, a review of curriculum is undertaken by the affiliating university to make it more relevant and effective. Periodic assessment of the course completion is undertaken by the Academic Monitoring cell to make sure that the aims and objectives are achieved in efficient and effective manner.

20.Distance education/online education:

All programmes are offered in regular mode by our College. But a study centre of the affiliating University is functioning in our institution for B.Ed programme. Moreover, we have a study centre for IGNOU that benefits the whole population of the Sub-district.

Extended Profile**1.Programme**

1.1

221

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

1516

Number of students during the year

File Description	Documents
Data Template	View File

2.2

158

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File
2.3	542
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	46
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	39
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	24
Total number of Classrooms and Seminar halls	
4.2	101.21236
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	44
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and	

documented process

The Academic Monitoring Committee along with the Principal of the College monitors the effective implementation of the prescribed Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty besides paying personal visits during curriculum transactions. The College Administration constitutes two separate Time-Table committees: one for the Arts stream and the other for the Science stream. The Time-Table committees work in coordination with each other while framing the time-table. The Time Tables are displayed on the Notice Boards and also uploaded on the college website. The syllabus link of the University is also provided to the students. The faculty engages in zero-hour and takes remedial classes as and when required. There is optimum utilization of well-equipped laboratories for effective curriculum delivery. The College has organized Educational-Tour Committee which facilitates field visits, industrial visits, and tours as per the curriculum and program objectives. The slow learners are provided with Remedial Coaching after the completion of each semester or during winter vacations. The learners are encouraged for participation in inter-district, national and international level events and competitions for their intellectual and professional growth. The achievements of students and the curriculum outputs are measured through students' performance in Internal tests, group discussions, presentations, and University examinations.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gdctral.ac.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is prepared and prescribed by affiliating Institute (University of Kashmir) and affiliated Institute has to follow it, though some sub-domains remain under the freedom and choice of latter. Thus the continuous Internal Evaluation is assessed at two levels: 1) Institution Level 2) University Level. The Institutional level CIE adheres to various reforms which includes the internal assessments, practical exams, debates, seminars, competitions. Projects. Internships etc. At the beginning of the academic session, various committees are constituted including the academic monitoring and examination cell

which design the pattern and transaction of the curriculum. They prepare the list of faculty members for evaluation and assessment of practical, assignments, projects, and tours. They have the responsibility to fix the date and venue for any assessment. The College as per the University guidelines conducts Internal Practical Tests for the Students for 30 marks in Science and Functional English. The Practical Exams and Internals are held by the College and the Externals are held under the scrutiny of the External Examiner appointed from the Examination Cell. The Unit Tests are also conducted for the Students by all the U.G. Departments for the Slow Learners.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://gdctral.ac.in/wp-content/uploads/2023/01/ACADEMIC-CALENDAR.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

76

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

76

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The curriculum framed by Parent University effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development among students. Besides College organizes various programs throughout the year as part of the curriculum that helps in achieving these objectives. Gender Sensitivity: The College seminar and debates committee in collaboration with various departments organize various programmes in and outside the college which revolve around gender sensitivity. Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Gender sensitization events are held in rural areas of Tral sub-district that include, women's rights, human rights, child rights, gender justice and gender equality. Environment and Sustainability: The curriculum includes various courses which encompasses integration of water quality, air quality, education and healthcare, agriculture and dairy practices, innovation and human values along with programmes about Water, Sanitation and Waste Management, Renewable Energy, Dairy Technology, Agriculture and Environmental and Green Technology. A compulsory core course on Environment studies is included in all UG programmes. Environment awareness camps, seminars, workshops, guest lectures, industry visits and field excursions are organized. Environment Day, Earth Day and Water Day are annually celebrated Human Values and Professional Ethics: The curriculum has the following compulsory core courses in all UG programmes specially focused on the development of human values and professional ethics. The courses specifically designed to inculcate human values and professional ethics educational sociology, human geography, medical ethics and public administration.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

51

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

51

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

480

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

101

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has a robust mechanism in place for assessing and improving the learning-levels of its students. Several means like entry-level marks, class-tests, presentations, on-spot competitions etc., are used by the teachers to identify the advanced-learners and slow-learners. Once identified, specific teaching-learning methodologies are then devised and implemented in consultation with the subject-experts and concerned students. For slow-learners, tutorials and remedial classes are organized; additional easy-to-understand material is provided; relevant e-links are suggested; home assignments are given, so that they can be brought at par with the rest of the class. Besides, peer learning is encouraged through group discussions and presentations. To optimize the potential of advanced-learners, they are suggested advance readings, encouraged to participate in inter-college competitions, get relevant research projects and publish papers, and are also motivated to secure rank and distinction in University examination. Besides, they are given an opportunity for micro teaching in the class. The College library also provides the Inflibnet facility and other e-resources (linked to Kashmir University) to help the learners to broaden their horizons. Above all, the meritorious students are given recognition for their achievements at various forums in terms of cash awards, medals, appreciation certificates and scholarships.

File Description	Documents
Link for additional Information	https://gdctral.ac.in/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1516	46

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching-learning modalities of our institution are geared to meet the diversity of learners in respect of their background, abilities and other personal attribute. The learner-centred education through appropriate methodologies such as participative learning, experiential learning and problem-solving modes is in place to facilitate effective learning. Teachers provide a variety of learning experiences including individual and collaborative to achieve the desired learning outcomes. Interactive and participatory approaches like peer teaching, group work, and cooperative learning are employed to create a feeling of responsibility in learners. Frequent lectures/motivational speeches are arranged by the eminent personalities to motivate the students to aim big in their lives. To make learning a process of construction of knowledge, great impetus is laid on problem-based pedagogies by designing problems sets for learners and hands on experience. The college organizes different group activities like debates, inter and intra college competitions, quiz contests, brain-storming sessions, seminars, webinars, workshops, fine art competitions, peer presentations, declamation contests, poster making competitions etc For experiential learning, the learners are encouraged to participate in field work, role play, mock parliament besides industrial visits and visits to historical places and monuments. Teachers frequently use techniques/methods like brainstorm bonanza, problem-solving as a group, 'clue me in', survivor scenarios, moral dilemma etc. to get the students prepped and ready to solve real problems in real life scenarios.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution is keen to keep pace with the technological

developments and most of the teachers make use of ICT (Information Communication Technology) tools to support, enhance, and optimize the delivery of instruction for effective and efficient learning. The initiatives of the college in this direction include the following:

- All the classrooms are equipped with interactive smart boards, enabling the faculty to deliver interactive class sessions.
- Faculties are encouraged to use power-point presentations in their teaching by using smart boards to create a more attentive and engaging learning environment for the students.
- Seminar and Conference rooms are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.
- Faculties prepare online quizzes for students after the completion of each unit with the help of Google forms.
- Students are counseled on Zoom / Google meet applications.
- The various departments of the college are inter connected through LAN and separate broadband connections have been provided to various departments for internet connectivity. Besides this, the college has a dedicated high-speed Internet leased line (ILL) to provide Wi-Fi connectivity throughout the campus.
- Effective use of social networking sites for wider publicity of university/college notices/ circulars for examinations, internal assessment tests and remedial classes.
- E-notes and learning materials for students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

46

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

29

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

132

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute has an exclusive Examination Committee headed by the Coordinator Examinations for overseeing the smooth conduct of the internal and external examinations. The rules and regulations for evaluation process are laid down by affiliating University and are communicated to students and faculty through syllabus copies/prospectus in the beginning of academic session. The result of a compulsory class-test, oral as well as written, at the end of each unit is first shared with the concerned student and then submitted to the Coordinator Exams for review and record. While framing the examination strategy, Bloom's Taxonomy is followed to test the diverse learning outcome of the students, and ensure that the students prepare the entire syllabus rather than go for selective study. The percentage of attendance is taken as eligibility criteria to appear in the final summative Internal Assessment Test, which comprises of both written as well as Viva Voce. Before the declaration of the final result, 'Evaluation Status' is uploaded on the college/university website to seek reservations/ queries from the students. The students are given seven days for submitting their cases/queries. After the redressal of genuine queries of the students, the final result is uploaded.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Evaluation, forming the important component of certification of a student, cannot be called as authentic unless the student who is

evaluated gets satisfied. GDC Tral has put in place a robust mechanism to look into the grievances of the students who have some issues with the way they have been evaluated. At the college level, continuous internal assessment tests, book reviews and home assignments form the important component of tutorials. The evaluated internal answer scripts and assignments are shown to the students for self-assessment. In case of any grievance regarding the evaluation of internal assessment test, the student is free to interact with the concerned teacher and get it resolved. This is the most transparent way of satisfying the inquisitions of a student and also pointing towards the weaknesses in his learning. At the University level, besides ensuring that the evaluation process is handled by the competent teachers only, the candidates can apply for re-checking and re-evaluation of their answer scripts. This mechanism has yielded results as it has created a perception of accountability in the system as a whole, making evaluators more responsible and considerate and ensued an element of trust in the student community.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Our institution strictly adheres to the UGC 's Learning Outcome based Curriculum Framework for specification of learning outcomes of all the courses in order to attain PO's and PSO's. These learning outcomes are specifications of what a student should be capable of knowing/doing in terms of knowledge, skills and values on successful completion of a course. The learning outcomes of all the existing courses are described in the file attached below:
 Mechanism of Communication: The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

1. Students are oriented on the expected general learning outcomes in the induction programme organised at the beginning of every academic session.
2. Hard copy of syllabus and learning outcomes are available in the departments for ready reference to the teachers and

students.

3. Learning outcomes of the programmes and courses are displayed on the notice boards of both arts and science blocks.
4. Soft copy of learning outcomes of programmes and courses are also uploaded on the Institutional website for reference.
5. These learning outcomes are discussed in the staff meetings periodically and feedback is collected from students, teachers and alumni with respect to their attainment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://gdctral.ac.in/wp-content/uploads/2021/10/UG-Programme-Outcomes-Course-Outcomes-and-Course-Specific-Outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution regularly evaluates the performance of students through various methods for measuring the attainment of each of the Program Outcomes, Program Specific Outcomes and Course Outcomes. The Methods of measuring attainment are: 1. End Semester University Examination: The programme outcomes and Programme Specific outcomes are assessed with the help of course outcomes of the relevant subjects through direct evaluation process. The affiliating University conducts examinations by the end of each semester, thereby measuring the course/programme specific outcomes. 2. Institutional Examination and Tests for internal assessment: Students are assessed and evaluated throughout the year at institutional level through unit test, surprise test, presentations, written assignments and summative internal examination (both oral and written); and their performance is analyzed for assessing the attainment level of programme outcomes and programme specific outcomes. 3. Feedback Evaluation: The institution collects feedback from students, Alumni, Employees and Parents which is an important method of measuring attainment with objectives of identifying the attainment level of students in terms of programme, subject, course and syllabus outcomes and to understand the impact of teaching learning process. 4. Placements: One of the most important Programme Outcomes of Undergraduate Degree is the employability of students upon successful completion

of their degree programme. The college has a vibrant Placement Cell, which caters to the demands of companies from different sectors. 5. Higher Studies: Another parameter to measure attainment of POs, PSOs and COs is through progression of students towards higher studies in educational institutions within and outside the state.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

261

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gdctral.ac.in/wp-content/uploads/2023/01/GOVERNMENT-DEGREE-COLLEGE-TRAL-Student-Satisfaction-Survey-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

36

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
6	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
4	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>GDC Tral has been profoundly conducting extension activities within and outside its catchment area. The Institution has two vibrant separate NSS units for Boys and Girls. The NSS units of the college undertake a series of activities aimed at promoting welfare of people. Students are constantly encouraged to participate in Extension Activities through awareness programmes, field visits, participation in seminars/ workshops/extension lectures and school experience. During the reporting period, the NSS units of our college carried out a number of extension activities. Besides, vaccination campaigns and drives were also conducted. Moreover, webinars with different NGOs were a routine exercise for the college to spread awareness. Through all these</p>	

sensitization programmes, the students of the college (particularly the NSS volunteers) were highly sensitized towards social issues, the real ground agonies of the people. The volunteers got the necessary and adequate exposure of the problems faced by the poor people living in downtrodden areas. All these extension activities helped our students to learn to live for the society in particular and the country in general.

File Description	Documents
Paste link for additional information	https://gdctral.ac.in/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1454

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching and learning. There are twelve lecture rooms in Arts Block. All these lecture rooms have enough space to accommodate about hundred students each. All these rooms have smart boards installed to make the teaching technology oriented. Also 4 smart lecture halls are housed in library cum lecture block. The Library block is also equipped with all the required facilities to cater to the needs of students. Besides, there are eight laboratories in the Science Block. Four of them are presently used as lecture rooms for the five science departments. These rooms also have smart boards installed. The rest four are used as laboratories. Two laboratories have LCD projectors installed. For Computer Application Department, there is a separate laboratory. All the departments of Sciences (Botany, Biochemistry, Chemistry, Physics and Zoology), Geography, English and Commerce have facility of desktop computers. All these departments extend the facility of computers to the students whenever needed. The science laboratories are equipped with modern equipments like spectrophotometers, microscopes (monocular-, binocular, trinocular), electric vibrator calcite prism, binoculars, digital potentiometer, digital conductivity meter, water baths, laminar glass fume hood, ultra centrifuges, vortex, top-load microbalance, pH meter, tabletop centrifuge, distillation units, models, charts, museum specimens dumpy level, plane table 7, computers, electric balances, scientific calculators and laboratory work material etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdctral.ac.in/about-us/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for cultural activities, sports and games. In the college, there is very vibrant Committee for Debates, Seminars and Culture. The committee organises cultural programmes and activities on many occasions especially on days of national and international importance. There is a vibrant sports culture in the college. The college has a committee for sports activities headed by the Physical Training Instructor. A separate physical education block is under construction. The college has a playground for cricket and foot ball. There are courts for volley ball, badminton, kabbadi, kho-kho and tug of war. The sports committee organizes intra and inter- college matches for these games. There are facilities for indoor games like chess, carrom and table tennis. The institution has a well maintained gym centre which is equipped with modern equipments like treadmill, elyptical cross trainers, joggers, spin bikes, 6- station multi gym and weight training equipments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

23

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

23

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

54.51200

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is being automated using Integrated Library Management software SOUL 3.0 of INFLIBNET. The process of automation is almost complete. Various housekeeping activities of the library such as data entry, issue and return and renewal of books, member logins etc. will soon be software based. The Library Block is fully equipped with ICT. Every transaction such as issue and return of books in library is being done with the aid of technology. Apart from the printed books, the library is having access to e-books through INFLIBNET in order to meet the growing needs for electronic resources and for maintaining highest academic integrity. Establishment of departmental libraries is in consideration, which has gained momentum keeping in view the New Education Policy.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://gdctral.ac.in/central-library/
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
8.51223	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
130	

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution continuously strives to provide state-of-the-art technologies and update its ICT facilities to ensure efficient functioning. Extensive IT infrastructure has been setup during the year. IP based Surveillance System is already in place. There are about 50 desktops and laptops in use in different departments. Moreover every classroom is upgraded to smart classroom with seamless wifi connectivity. Fiber optic cable is already laid in the campus to ensure high speed internet. Now all the major buildings and the departments are Wi-Fi connected. Associated equipment such as Ethernet and fiber switches were also installed at different locations. We provide online video and text lectures to our students through different modes and apps. The website was redesigned to make it more relevant. The website is updated on daily basis to provide information about admission, time table, events, date sheets, examination and results etc. Additionally the website gives information about UGC, IGNOU and some important regional universities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

48

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

90.83753

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institution has a well laid out mechanism for ensuring maintenance of Physical, academic and support facilities. The college ensures that all required formalities in case of following facilities are duly observed. 1. Laboratories. 2. Library. 3. Sports Infrastructure. 4. Computers. 5. Classrooms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://gdctral.ac.in/wp-content/uploads/2021/10/Institutional-Procedures-and-Policies.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
198	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
87	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	https://gdctral.ac.in/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

132

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

132

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

26

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

12

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

With the objective of inculcating the qualities of leadership, organization and responsibility in the students, an active Student Council is in place along with a strong representation of students in the academic and administrative bodies/committees. Students are active members of various committees of the college like College Canteen, NSS, and Sports etc. Our institution encourages students to be active participants of college annual magazine through which opportunities are provided to the students to express their literary skill. The budding students are encouraged to write essays, short stories, poems, articles etc, and all support is

extended in this regard. The editorial board of the College Magazine has students as active and integral members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association of Govt.Degree College Tral, though unregistered till date, is expected to get registered very soon, as its members are working on it and few meets, in this connection, have so far taken place. The Alumni Association, in close collaboration with the College Development Committee, organises a wide range of events - some social, some knowledge sharing, some celebratory. It is also committed to supporting alumni in their careers, and links closely with the college's Career counselling cell to support mentoring and other job related opportunities. The Alumni Association of the College will organise various events annually and has devised a calendar of events to streamline its efficacy in making it a real and potent platform

for its members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our college continuously strives to ensure that its vision is achieved. All the initiatives and activities are directed towards enhancing and uplifting the standard of education. Our college being the only Higher Education Institution in the area caters to the needs of students who hail from far off places of Tral. There is a good number of students belonging to SC/ST and Backward areas studying in the college who otherwise would have found it very hard to pursue higher education. Besides, a good number of students belonging to Sikh community are pursuing their education side by side with Muslim brethren which makes it a unique example of mutual coexistence and harmony. Our college continuously encourages students to work on their creative skills and abilities. Students are provided due platform where they can express their hidden talents. The college administration is always on forefront to guide its students. Every decision by the administration is taken keeping in consideration the overall welfare of the students. The college administration with the help of students carries out a number of extension/community based activities which are aimed to instill in students a sense of social commitment. The college is always focused on improving the academic infrastructure and research ecosystem. All the initiatives guaranteeing a step toward academic excellence are given a big push.

File Description	Documents
Paste link for additional information	https://gdctral.ac.in/igac/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At the onset of academic session, different committees entrusted with various tasks aimed at the overall development of the institution are constituted. The committee is empowered to take any decision in consultation with the Principal which they deem to be in the best interest of the institution. The principle of delegation and decentralization is truly practiced in our institution. Not only the faculty members are made part of these committees but the ministerial staff, locally funded employees and students are given due representation. Just to elucidate, if any equipment or item for the college is to be purchased, a requisition by the concerned department is moved to the principal who forwards the same to purchasing committee. The purchasing committee after following all procedures and observing codal formalities procures the required items. All other committees function the same way. In our institution, if any decision of strategic nature is to be taken and implemented thereafter, all the faculty members are taken on board by the college administration to ensure that desired results are obtained.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our institution offers education in three streams-- Arts, Commerce and Science. From infrastructural point of view our aim was to have separate blocks for every faculty which has been to a greater extent achieved; however, there is no separate block for the Faculty of Commerce which functions for the time being from the Arts Block. The college is hopeful that this demand will be fulfilled in near future. The New Library Block is now fully

functional and equipped with all modern facilities. There are various indicators of institutional growth, one of them being the availability of human resource. In this direction, we are lucky enough as almost seventy five percent of the faculty positions on permanent basis are filled and we are progressing greatly by every session. However our demand for posting of adequate ministerial staff in the college is yet to be heeded as we have been writing to the administrative department for long. Besides, we are committed to academic growth and progress of our institution as we are planning to introduce various Honours programs from academic session 2022-23.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://gdctral.ac.in/about-us/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At the commencement of every academic session, a meeting of all the faculty and non-teaching members is convened under the chairmanship of the Principal of the institution. In the meeting the Staff Secretary is elected and different committees or institutional bodies are framed keeping in sight welfare, overall progress and development of the institution. These committees are entrusted with a multitude of responsibilities and tasks besides the authority and freedom for making decisions and implementing well-thought out plans aimed at the welfare of the institution. In addition, these members of the committees are accountable before the chair and can be subjected to internal as well as external audit vis-à-vis their role and integrity throughout. For instance, the Grievance Redressal and Anti-Sexual Harassment Cell in a time bound manner addresses the grievances and complaints directed towards it from students, faculty or other staff members keeping in view the nature, sanctity or confidentiality of the complaint. So far as appointment, service rules and other procedural set up is concerned, the employees of the college are governed and ruled by the laws, policies, or codal procedures as are applicable to other employees of the Union Territory. These rules and norms are framed by the government and the mandate of repealing, reviewing or updating them lies exclusively with the statutory

bodies/commissions tasked by the government for the purpose.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://gdctral.ac.in/wp-content/uploads/2022/01/IMG-20220103-WA0010.jpg
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Like all other government employees of the Union Territory of Jammu and Kashmir are covered under few welfare schemes like General Provident Fund (GPF) and National Pension Scheme (NPS), the same schemes and welfare measures are applicable to the Teaching faculty and non-Teaching staff of our institution. It is pertinent to mention here that in case of Jammu and Kashmir, employees who have been appointed in the government service prior to January 1, 2010 are covered under GPF while those government servants who have entered government service from January 2010 onwards fall under the welfare mechanism of NPS. Moreover, the employees are also covered under various insurance schemes like SLI and Janta insurance. As a measure to contribute to the overall welfare of teaching fraternity of the Kashmir province, the

teachers of the college have been contributing to the Teachers Welfare Fund managed by University of Kashmir to which the college is affiliated, which automatically gets deducted to the tune 7% (Approx.) out of the Evaluation and conduct of examination bills submitted by the teachers of College to the University of Kashmir. On Festivals, the College administration grants Festival Advances out of local fund in favor of teaching and non-teaching community mainly contractual and local fund employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Since our college is a government institution, like other employees of the Union Territory, it has a well spelt-out procedure for assessing the performance of both the faculty and non-teaching staff. Administrative Department of Higher Education of our Union

Territory has made it mandatory for the employees working under its ambit to submit Annual Performance Reports (APRs) on yearly basis, thereby assessing their work and performance on a number of criteria as given in the APRs. In case of Teaching Faculty, these APRs are a must and function as chief indicators of determining their career progression and promotions. Besides these government-sponsored and external appraisal systems, our institution does assess the performance of its employees on many fronts at the internal level. There are a number of Committees like Advisory Committee, IQAC, and Academic Monitoring Committee which have been tasked to monitor different other committees and workforce on periodic basis, and submit their assessment reports in a time bound manner to ensure transparency and optimum utilization of resources. Above all, the Principal of the institution can subject any employee to any kind of examination at any point of time so far as their role and performance in delivery of their duties is concerned.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Audits hold the key to transparency in an organisation. It ensures the judicial and optimal use of available resources in an organisation. With an aim to ensure financial discipline and thereby achieving excellence in different areas of operation, our college has been conducting both internal and external financial audits on periodic basis. To deal with the accounting of financial matters, our college has a separate accounts department ensuring that all the financial matters of the institution are taken care of. Moreover, regular review of the allotted budgets and expenditures thereof under different heads is carried out by different committees which are constituted by Principal and entrusted with different works. Being a Government institution, the external audit is carried out by the Directorate of Audit & Inspections, J&K Finance Department and Accountant General Office (AG Office). Special Audit teams constituted by these departments carry out on the spot verification of books of Accounts.

Consequently, discrepancy or mismatch of any sort that transpires during this process is communicated to the Principal for justifications and elucidations. Pertinent to mention here that during the reporting period no audit could be conducted due to COVID-19 pandemic. Our college is committed to full transparency and accountability and to ensure the same, there is IT intervention in different areas of operation. All purchases are made through GeM portal and Budget allotments are done through BEAMS.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Finance constitutes the life blood of every organization. No organization or institution can think of even surviving without the availability of finance. Being one of the most important resources in any organization, its proper and optimal utilization must be ensured. In the same vein, there are other resources also which demand their best use for the overall development and progress of the institution. Our College being a government entity gets all the grants from the government. Yes, it also generates its revenue internally by way of admission fee collections from the students but that is a meager amount when it comes to ensuring

best possible academic facilities for them. Every year the college submits budget proposals to the administrative department for release of funds under different heads. Also for augmentation of different infrastructural facilities, DPRs are submitted for Accord of Administrative Approval and a separate CAPEX budget is accordingly proposed. To ensure the best use of available funds whether received from government or generated internally, all the committees ensure that the funds and other resources allocated to them are effectively utilized. Besides, a review of the functioning of every committee from time to time is taken by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the college constantly strives to inculcate and improve the quality culture in the institution. It endeavors to ensure that the academic environment of the institution is vibrant and robust. The IQAC contributes in following ways to institutionalize quality assurance strategies and processes:

1. To ensure that all committees work efficiently in their respective domains, IQAC conducts regular meetings with them and at the same time ensures that review of actions is taken thereafter.
2. The IQAC constantly monitors the academic growth of the students and collects feedback from students about curriculum and other aspects of teaching-learning through Annual Student Satisfaction Survey.
3. More stress is laid on adding to the existing infrastructure so that all academic and support facilities are available to students.
4. The IQAC works in close association with other committees to conduct co-curricular activities in the institution.
5. The IQAC ensures that extension activities are made a regular feature thereby increasing the institution-community interaction.

6. To ensure that faculty members are regularly updated with latest pedagogies of teaching-learning, IQAC always encourages them to undergo FDPs, Refresher courses, Short term courses, workshops, seminars and conferences. Moreover faculty members are encouraged to engage in research and other related activities. During the reporting period, there has been huge improvement in existing infrastructure. All lecture classrooms have been converted in to smart classrooms. Community engagement has increased and frequency of faculty development strategies has increased.

File Description	Documents
Paste link for additional information	https://gdctral.ac.in/iqac/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

On continuous basis, the IQAC reviews different methodologies and structures of teaching learning processes to ensure achievement of learning outcomes. About teaching learning process, the IQAC rolls out feedback form to students to get first hand information about the vitality and application of curriculum. Besides, every year the student satisfaction survey is carried out with an aim to seek the opinion of students about several facets of teaching learning process. The feedback and suggestions are implemented to maximize learning outcomes. For effective instruction delivery and attainment of course outcomes, the IQAC also seeks feedback from the faculty. After thorough analysis, the recommendations are duly implemented. To cite an example, during reporting period it transpired that use of ICT in curriculum delivery was limited owing to availability of few ICT enabled classrooms. The institution approached the concerned quarters and with the result all existing lecture rooms were converted into ICT enabled classrooms by installing IFPDs in every classroom. This has enabled teachers to make classroom interaction more vibrant.

File Description	Documents
Paste link for additional information	https://gdctral.ac.in/igac/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gdctral.ac.in/igac/
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college has been on the forefront to promote gender equity. Pertinent to mention that proportion of female students in the college is more than 50% of the total enrollment. Besides there is a separate NSS unit for girls which is headed by Female faculty member of the college. The registered volunteers in Girls unit is more than the Boys unit. There is a separate Women development Cell which is entrusted with the job of conducting and promoting gender equity by conducting seminars, rallies and other allied activities. The college is providing separate bus facility to female students for ensuring their safety and security. Moreover, a separate rest room with ample facilities is available for their

wellbeing. During the year, sensitization cum awareness programmes have been conducted to ensure well being of students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

In order to preserve the pristine environment of College campus, Waste Management (Solid, Liquid, e- waste etc) is of utmost importance. Through different programmes like seminars, workshops, quizzes etc; students are made aware about the essentiality and importance of scientific ways of Waste management. To ensure the proper disposal of wastes, College administration has placed dustbins at convenient locations and students are advised to dispose off wastes into them. In coordination with Municipal Committee Tral, these dustbins are emptied from time to time and wastes are disposed/dumped at proper dumping/treatment sites designated by concerned authorities. To ensure cleanliness of College campus, Department of Environmental Science in collaboration with NSS wing of College; periodically organises cleanliness drives. College administration also encourages students to highlight the importance of proper waste management in

their respective families and societies. Besides there is a large dumping pit in the campus which is used to treat bio degradable wastes and the byproduct thereafter is used for botanical garden.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>D. Any 1 of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="71 427 539 506">File Description</th> <th data-bbox="539 427 1449 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="71 506 539 645">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="539 506 1449 645">No File Uploaded</td> </tr> <tr> <td data-bbox="71 645 539 748">Certification by the auditing agency</td> <td data-bbox="539 645 1449 748">No File Uploaded</td> </tr> <tr> <td data-bbox="71 748 539 851">Certificates of the awards received</td> <td data-bbox="539 748 1449 851">No File Uploaded</td> </tr> <tr> <td data-bbox="71 851 539 920">Any other relevant information</td> <td data-bbox="539 851 1449 920">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded	
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Any other relevant information	No File Uploaded										
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>										
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Any other relevant information	No File Uploaded										
<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other</p>											

diversities (within 200 words).

Our college is catering to the educational needs of students belonging to different strata of society. The students from muslim and sikh community are studying with utmost harmony and brotherhood. It is because of the efforts of the college administration that in the long history of more than thirty years of college, communal disharmony has never been reported. Instead, during the festivals of Sikhs, Muslim NSS volunteers visit their shrines and during Muslim festivals, Sikh volunteers participate in serving the pilgrims. The college administration is always on forefront to provide every kind of facility and support to students of sikh community for observing their religious and other auspicious days. Our college is the only higher education institute in south kashmir offering Punjabi as a subject at undergraduate level which is a humble effort on part of the college to protect and promote punjabi language at regional level. Many National and International days of importance are celebrated to inculcate tolerance and harmony among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college is always on forefront to imbibe and inculcate the philosophy of constitutional values among its employees and students. Different programmes aiming at sensitising the employees and students are conducted from time to time. Through these programmes, stakeholders are informed about their rights, duties and responsibilities towards the constitution, the country and its citizens. Needless to mention that constitution day is celebrated every year and different awareness programmes on the day are conducted. Moreover other programmes like seminars and quizzes on the themes surrounding constitution are organised by the college particularly by Department of Political science from time to time.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

As far as national and international commemorative days are concerned, the college has been very particular to celebrate and organize events with great enthusiasm and determination on such days. Different programmes like seminars, quizzes, special lectures, debates etc, are conducted to mark the importance of such days. The important days like National youth Day, international women's Day, Constitution Day, National voters day, national teachers day, Gandhi Jayanthi, Iqbal day, International mother language day, sir Syed day, national unity day etc are observed every year to promote and propagate the underlying

philosophy behind these iconic days. In addition to above, the college ensures that special events on festivals like Eid e Milad, Shab e mehraj, Guru Nanak Jayanthi, Republic Day, independence Day are observed.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Coaching-cum-counseling classes during the Winter Vacation 2021
2. On the spot financial support by the College Staff to the economically weak students.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

During the reporting year, the NSS teams have undertaken the extension and outreach programmes on mission mode basis. More than 20 programmes aimed at sensitizing the people of the sub-district Tral were conducted. Considering the ill effects of COVID-19 on mental, Physical, Social and financial well being; most of the activities of NSS were focused on enabling the people to come out of such stressful conditions. The contribution of NSS teams of the college in the welfare of people has been immense. More importantly, the initiatives have been well recognized by the

people in general and the administration in particular.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The institution plans following for the next academic year:

1. Increased collaboration for improving the academic standards.
2. Conduct academic events at National level.
3. Undertake extension activities on a greater scale.
4. Promote sports culture to maximize the participation of students in different championships.
5. Promote the Research, Innovation & Entrepreneurship culture in the institution.
6. Implement NEP from the upcoming academic session.
7. Undertake renovation of the existing infrastructure particularly the lecture rooms in the Arts Block.