



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

GOVT. DEGREE COLLEGE TRAL

- Name of the Head of the institution **Prof.(Dr) Mohammad Farooq Mir**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **+919419042480**
- Mobile No: **9419534394**
- Registered e-mail **gdctrall@rediffmail.com**
- Alternate e-mail **principalgdctrall@gmail.com**
- Address **New Campus Bajwani Tral, 192123**
- City/Town **TRAL**
- State/UT **Jammu and Kashmir**
- Pin Code **192123**

2.Institutional status

- Affiliated / Constitution Colleges
- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **UNIVERSITY OF KASHMIR**
- Name of the IQAC Coordinator **Dr. Masood Majaz Ganaie**
- Phone No. **+919906898280**
- Alternate phone No. **9469295059**
- Mobile **9469295059**
- IQAC e-mail address **iqacgdctrall@gmail.com**
- Alternate e-mail address **masoodmg@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://gdctrall.ac.in/wp-content/uploads/2021/12/AQAR-2019-20.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://gdctrall.ac.in/wp-content/uploads/2021/11/Academic-Calendar-2020-21.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.91	2019	15/07/2019	14/07/2024

6. Date of Establishment of IQAC

01/07/2013

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Government (CAPEX)	UT Government	2020-21 (365 days)	17821780
Institution	Government (General Education)	UT Government	2020-21 (365 days)	53096371

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of

[View File](#)

IQAC

9.No. of IQAC meetings held during the year 3

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. All classrooms were converted into ICT enabled smart classes on which huge stress was laid by IQAC. 2. Carried out online Student Satisfaction Survey for the year. 3. Participated in AISHE. 4. Programmes on National unity and Gender equity promotion. 5. SOPs for end semester examinations of different semesters during the year. 6. Collected online feedback about curriculum from students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Thrust on ICT enabled classrooms	All lecture rooms made ICT enabled/smart classrooms
Ensure hassle free conduct of classes during COVID-19 pandemic	Faculty members conducted online classes on mission mode through different online platforms
Stress on faculty to conduct Orientation Courses/Refresher Courses/Workshops/Seminars/FDPs etc.	Faculty members conducted/participated in good number in OCs/RCs/FDPs/Seminars/Webinars/Workshops/STCs etc
Pitched for conduct of co-curricular activities	Good number of Co-curricular activities were conducted despite COVID-19 pandemic in the short period in which institutions were permitted to go offline with limited capacity.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

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• Alternate phone No.	9469295059				
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• IQAC e-mail address	iqacgdctr@gmail.com				
• Alternate e-mail address	masoodmg@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://gdctr.ac.in/wp-content/uploads/2021/12/AQAR-2019-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://gdctr.ac.in/wp-content/uploads/2021/11/Academic-Calendar-2020-21.pdf				
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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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6.Date of Establishment of IQAC			01/07/2013		
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• Upload latest notification of formation of IQAC			View File		
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13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2019-20	18/07/2020
15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	
17.Skill development:	

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1	221
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1997
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	158
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	431
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1	46
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	39
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	20
Total number of Classrooms and Seminar halls	
4.2	218.08868
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	44
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As Govt. College Tral is an affiliated college so, the college follows the curriculum prescribed by the University of Kashmir, however, at the Institution level, the Heads of Departments conduct the meetings to distribute workload, allot subjects, plan the activities of the department and to review the completed syllabus.

The Academic Monitoring Committee along with Principal of the College monitors the effective implementation of the prescribed Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty besides pays personal visits during curriculum transactions.

The College Administration constitutes two separate Time-Table committee one for Arts and other for Sciences. The Time-Table committee work in co-ordination with each other during framing the time-table. The Time Tables are displayed on the Notice Boards and also uploaded on the college website. The syllabus link of University is also provided to the students. The faculty engages zero-hour and remedial classes as and when required. There is optimum utilization of well-equipped laboratories for curriculum delivery of practical. Almost all faculty members have developed e-content keep in view the covid-19 pandemic and uploads notes and material in various online platforms (Google Classroom, WhatsApp, Youtube, MS teams, email etc.) besides college website. The College have organized Educational-Tour Committee which facilitates field visits, industrial visits, tours are as per curriculum and programme objectives. The slow learners are provided with Remedial Coaching after the completion of each semester or during winter vacations. The advanced learners are encouraged for further progression in career by participating in various co-curricular activities and career oriented programmes organised by the college and outside the college. The achievements of objectives of the syllabus are measured through students' performance in Internal tests, Group discussions, Presentations and University examinations

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://gdctr.al.ac.in/wp-content/uploads/2021/11/Academic-Calendar-2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is prepared and prescribed by affiliating Institute (University of Kashmir) and affiliated Institute have to follow it, though some sub-domains remain under the freedom and choice of latter. Thus the continuous Internal Evaluation is assessed at two levels:

1) Institution Level 2) University Level

The Institutional level CIE adheres to various reforms which includes the internal assessments, practical exams, debates, seminars, competitions. Projects. Internships etc. At the beginning of academic session various committees are constituted including the academic monitoring and examination cell which design the pattern and transaction of curriculum. They prepare the list of faculty members for evaluation and assessment of practical, assignments, projects and tours. They have the responsibility to fix the date and venue for any assessment. The College with respect to the University guidelines conducts Internal practical Tests for the Students for 30 marks in Science and Functional English. This is followed with the format of given by the affiliating University for the other Courses. The Practical Exams; Internals are held by the College and the Externals are held under the scrutiny of the External Examiner appointed from the Examination Cell. The Unit Tests are also conducted for the Students by all the U.G. Departments for the Slow Learners criteria set by the College.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://gdctr.al.ac.in/wp-content/uploads/2021/11/Academic-Calendar-2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum framed by Parent University effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development among students. Besides College organizes various programs throughout the year as part of the curriculum that helps in achieving these objectives.

Gender Sensitivity: The College seminar and debates committee in collaboration with various departments organize various programmes in and outside the college which revolve around gender sensitivity. Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Gender sensitization events are held in rural areas of Tral sub-district that include, women's rights, human rights, child rights, gender justice and gender equality.

Environment and Sustainability: The curriculum includes various courses which encompasses integration of water quality, air quality, education and healthcare, agriculture and dairy practices, innovation and human values along with programmes about Water, Sanitation and Waste Management, Renewable Energy, Dairy Technology, Agriculture and Environmental and Green Technology. A compulsory core course on Environment studies is included in all UG programmes. Environment awareness camps, seminars, workshops, guest lectures, industry visits and field excursions are organized. Environment Day, Earth Day and Water Day are annually celebrated

Human Values and Professional Ethics: The curriculum has the following compulsory core courses in all UG programmes specially

focused on the development of human values and professional ethics. The courses specifically designed to inculcate human values and professional ethics educational sociology, human geography, medical ethics and public administration.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gdctr.al.ac.in/wp-content/uploads/2022/01/Analysis-of-Student-feedback-on-curriculum-for-the-year-2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

480

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

71

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has a robust mechanism in place for assessing and improving the learning-levels of its students. Several means like entry-level marks, class-tests, presentations, on-spot competitions etc., are used by the teachers to identify the advanced-learners and slow-learners. Once identified, specific teaching-learning methodologies are then devised and implemented in consultation with the subject-experts and concerned students.

For slow-learners, tutorials and remedial classes are organized; additional easy-to-understand material is provided; relevant e-links are suggested; home assignments are given, so that they can be brought at par with the rest of the class. Besides, peer learning is encouraged through group discussions and presentations.

To optimize the potential of advanced-learners, they are suggested advance readings, encouraged to participate in inter-college competitions, get relevant research projects and publish papers, and are also motivated to secure rank and distinction in University examination. Besides, they are given an opportunity for

micro teaching in the class. The College library also provides the Inflibnet facility and other e-resources (linked to Kashmir University) to help the learners to broaden their horizons.

Above all, the meritorious students are given recognition for their achievements at various forums in terms of cash awards, medals, appreciation certificates and scholarships.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1997	46

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching-learning modalities of our institution are geared to meet the diversity of learners in respect of their background, abilities and other personal attribute. The learner-centred education through appropriate methodologies such as participative learning, experiential learning and problem-solving modes is in place to facilitate effective learning.

Teachers provide a variety of learning experiences including individual and collaborative to achieve the desired learning outcomes. Interactive and participatory approaches like peer teaching, group work, and cooperative learning are employed to create a feeling of responsibility in learners. Frequent lectures/motivational speeches are arranged by the eminent personalities to motivate the students to aim big in their lives.

To make learning a process of construction of knowledge, great impetus is laid on problem-based pedagogies by designing problems

sets for learners and hands on experience. The college organizes different group activities like debates, inter and intra college competitions, quiz contests, brain-storming sessions, seminars, webinars, workshops, fine art competitions, peer presentations, declamation contests, poster making competitions etc

For experiential learning, the learners are encouraged to participate in field work, role play, mock parliament besides industrial visits and visits to historical places and monuments. Teachers frequently use techniques/methods like brainstorm bonanza, problem-solving as a group, 'clue me in', survivor scenarios, moral dilemma etc. to get the students prepped and ready to solve real problems in real life scenarios.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution is keen to keep pace with the technological developments and most of the teachers make use of ICT (Information Communication Technology) tools to support, enhance, and optimize the delivery of instruction for effective and efficient learning.

The initiatives of the college in this direction include the following:

- All the classrooms are equipped with interactive smart boards, enabling the faculty to deliver interactive class sessions.
- Faculties are encouraged to use power-point presentations in their teaching by using smart boards to create a more attentive and engaging learning environment for the students.
- Seminar and Conference rooms are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.

- Faculties prepare online quizzes for students after the completion of each unit with the help of Google forms.
- Students are counseled on Zoom / Google meet applications.
- The various departments of the college are inter connected through LAN and separate broadband connections have been provided to various departments for internet connectivity. Besides this, the college has a dedicated high-speed Internet leased line (ILL) to provide Wi-Fi connectivity throughout the campus.
- Effective use of social networking sites for wider publicity of university/college notices/ circulars for examinations, internal assessment tests and remedial classes.
- E-notes and learning materials for students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

46

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

131

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute has an exclusive Examination Committee headed by the Coordinator Examinations for overseeing the smooth conduct of the internal and external examinations. The rules and regulations for evaluation process are laid down by affiliating University and are communicated to students and faculty through syllabus copies/prospectus in the beginning of academic session. The result of a compulsory class-test, oral as well as written, at the end of each unit is first shared with the concerned student and then submitted to the Coordinator Exams for review and record. While framing the examination strategy, Bloom's Taxonomy is followed to test the diverse learning outcome of the students, and ensure that the students prepare the entire syllabus rather than go for selective study. The percentage of attendance is taken as eligibility criteria to appear in the final summative Internal Assessment Test, which comprises of both written as well as Viva Voce. Two sets of Question papers in each subject are prepared and handed over to the Coordinator Exams. The question papers are reviewed, and the final set of paper in each subject is decided by the Examination committee/ independent Subject Expert. Then two examiners, one internal and other external, are appointed for each subject to conduct viva-voce. Before the declaration of the final result, 'Evaluation Status' is uploaded on the college/university website to seek reservations/ queries from the students. The students are given seven days for submitting their cases/queries. After the redressal of genuine queries of the students, the final result is uploaded. The final results are also submitted to the concerned Heads for analysis and reviewed, so that appropriate corrective/remedial measures are taken wherever necessary.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Evaluation, forming the important component of certification of a student, cannot be called as authentic unless the student who is evaluated gets satisfied. GDC Tral has put in place a robust mechanism to look into the grievances of the students who have some issues with the way they have been evaluated.

At the college level, continuous internal assessment tests, book reviews and home assignments form the important component of

tutorials. The evaluated internal answer scripts and assignments are shown to the students for self-assessment. In case of any grievance regarding the evaluation of internal assessment test, the student is free to interact with the concerned teacher and get it resolved. This is the most transparent way of satisfying the inquisitions of a student and also pointing towards the weaknesses in his learning.

At the University level, besides ensuring that the evaluation process is handled by the competent teachers only, the candidates can apply for re -checking and re-evaluation of their answer scripts. This mechanism has yielded results as it has created a perception of accountability in the system as a whole, making evaluators more responsible and considerate and ensued an element of trust in the student community. As already pointed out in metric 5.2.1, the affiliating university has evolved a mechanism to make available the evaluation status of examinees on its website prior to the declaration of final results. The students are given seven days for submitting their cases/queries. After the redressal of genuine queries of the students, the final result is uploaded. This mechanism has proved a revolutionary step toward making the system more transparent and objective

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Our institution strictly adheres to the UGC 's Learning Outcome based Curriculum Framework for specification of learning outcomes of all the courses in order to attain PO's and PSO's. These learning outcomes are specifications of what a student should be capable of knowing/doing in terms of knowledge, skills and values on successful completion of a course. The learning outcomes of all the existing courses are described in the file attached below:

Mechanism of Communication:

The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

Students are oriented on the expected general learning outcomes in the induction programme organised at the beginning of every academic session.

Hard copy of syllabus and learning outcomes are available in the departments for ready reference to the teachers and students.

Learning outcomes of the programmes and courses are displayed on the notice boards of both arts and science blocks.

Soft copy of learning outcomes of programmes and courses are also uploaded on the Institutional website for reference.

These learning outcomes are discussed in the staff meetings periodically and feedback is collected from students, teachers and alumni with respect to their attainment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://gdctral.ac.in/wp-content/uploads/2021/10/UG-Programme-Outcomes-Course-Outcomes-and-Course-Specific-Outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution regularly evaluates the performance of students through various methods for measuring the attainment of each of the Program Outcomes, Program Specific Outcomes and Course Outcomes.

The Methods of measuring attainment are:

1. End Semester University Examination: The programme outcomes and Programme Specific outcomes are assessed with the help of course outcomes of the relevant subjects through direct evaluation process. The affiliating University conducts examinations by the end of each semester, thereby measuring the course/programme specific outcomes.

2. Institutional Examination and Tests for internal assessment: Students are assessed and evaluated throughout the year at

institutional level through unit test, surprise test, presentations, written assignments and summative internal examination (both oral and written); and their performance is analyzed for assessing the attainment level of programme outcomes and programme specific outcomes.

3. Feedback Evaluation: The institution collects feedback from students, Alumni, Employees and Parents which is an important method of measuring attainment with objectives of identifying the attainment level of students in terms of programme, subject, course and syllabus outcomes and to understand the impact of teaching learning process.

4. Placements: One of the most important Programme Outcomes of Undergraduate Degree is the employability of students upon successful completion of their degree programme. The college has a vibrant Placement Cell, which caters to the demands of companies from different sectors.

5. Higher Studies: Another parameter to measure attainment of POs, PSOs and COs is through progression of students towards higher studies in educational institutions within and outside the state.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

269

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gdctral.ac.in/wp-content/uploads/2021/12/Student-Satisfaction-Survey-2020-21-Google-Forms-1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

GDC Tral has been profoundly conducting extension activities within and outside its catchment area. The Institution has two vibrant NSS units (Boys Wing and Girls Wing) with 40 students in each unit. The NSS units of the college do a series of Social Service activities which is the social responsibility of all the Institutes. Students are constantly encouraged to participate in Extension Activities through awareness programmes, field visits, participation in seminars/ workshops/extension lectures and school experience. Last year was painful for people all over the world due to COVI-19 pandemic. It affected our country drastically in general and the poor populations were affected in particular. Thus, the NSS units of our college carried extension activities such as awareness cum assistance campaigns mask distribution drives; lend your hand pursuits and so on within the poor communities of the catchment area of the college. Besides, vaccination campaigns and drives were also conducted by the NSS units of the college. Moreover, webinars with different NGOs were a routine exercise for the college to spread awareness about COVID-19 and the precautions and SOPs thereof. Through all these sensitization programmes, the students of the college (particularly the NSS volunteers) were highly sensitized towards social issues, the real ground agonies of the people. The volunteers got the necessary and adequate exposure of the problems faced by the poor people living in downtrodden areas. All these extension activities helped our students to learn to live for the society in particular and the country in general.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

355

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching and learning. There are twelve lecture rooms in Arts Block. All these lecture rooms have enough space to accommodate about hundred students each. All these rooms have smart boards installed to make the teaching technology oriented. Besides, there are eight laboratories in the Science Block. Four of them are presently used as lecture rooms for the five science departments. These rooms also have smart boards installed. The rest four are used as laboratories. Two laboratories have LCD projectors installed. For Computer Application Department, there is a separate laboratory with 36 computers. All the departments of Sciences (Botany, Biochemistry, Chemistry, Physics and Zoology), Geography, English and Commerce have facility of desktop computers. All these departments extend the facility of computers to the students whenever needed. The science laboratories are equipped with modern equipments like spectrophotometers, microscopes (monocular-, binocular, trinocular), electric vibrator calcite prism, binoculars, digital potentiometer, digital conductivity meter, water baths, laminar glass fume hood, ultra centrifuges, vortex, top-load microbalance, pH meter, tabletop centrifuge, distillation units, models, charts, museum specimens dumpy level, plane table 7, computers, electric balances, scientific calculators and laboratory work material etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for cultural activities, sports and games. In the college, there is very vibrant Committee for Debates, Seminars and Culture. The committee organises cultural programmes and activities on many occasions especially on days of national and international importance. There is a vibrant sports culture in the college. The college has a committee for sports

activity headed by the Physical Training Instructor. The college has a playground for cricket and foot ball. There are courts for volley ball, badminton, kabbadi, kho-kho and tug of war. The sports committee organizes intra and inter- college matches for these games. There are facilities for indoor games like chess, carrom and table tennis. The institution has a well maintained gym centre which is equipped with modern equipments like treadmill, elliptical cross trainers, joggers, spin bikes, 6- station multi gym and weight training equipments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

20

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

87.00331

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is being automated using Integrated Library Management software SOUL 3.0 of INFLIBNET. The process of automation is going on in full swing. Various housekeeping activities of the library such as data entry, issue and return and renewal of books, member logins etc. will soon be software based. As of now, the library is functioning in old library block which owing to growing academic needs of students and faculty is not suitable due to paucity of space. The construction on New Library block is going on at a great pace and the college is optimistic to start operating the new library very soon. Apart from the printed books, the library is having access to e-books through INFLIBNET in order to meet the growing needs for electronic resources and for maintaining highest academic integrity. Establishment of departmental libraries is in consideration, which has gained momentum keeping in view the New Education Policy.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.4

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

76

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution continuously strives to provide state-of-the-art technologies and update its ICT facilities to ensure efficient functioning. Extensive IT infrastructure has been setup during the last years. IP based Surveillance System is already in place. There are about 50 desktops and laptops in use in different departments.

Fiber optic cable is already laid in the campus to ensure high speed internet. Now all the major buildings and the departments are Wi-Fi connected. Associated equipment such as Ethernet and fiber switches were also installed at different locations. We provide online video and text lectures to our students through different modes and apps. The website was redesigned to make it more relevant. The website is updated on daily basis to provide information about admission, time table, events, date sheets, examination and results etc. Additionally the website gives information about UGC, IGNOU and some important regional universities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

49

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

131.08

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institution has a well laid out mechanism for ensuring maintenance of Physical, academic and support facilities. The college ensures that all required formalities in case of following facilities are duly observed.

1. Laboratories.

2. Library.

3. Sports Infrastructure.

4. Computers.

5. Classrooms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://gdctral.ac.in/wp-content/uploads/2021/10/Institutional-Procedures-and-Policies.pdf

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support**

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

547

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

32

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

With the objective of inculcating the qualities of leadership, organization and responsibility in the students, an active Student Council is in place along with a strong representation of students in the academic and administrative bodies/committees. Students are active members of various committees of the college like College Canteen, NSS, and Sports etc. Our institution encourages students to be active participants of college annual magazine through which opportunities are provided to the students to express their literary skill. The budding students are encouraged to write essays, short stories, poems, articles etc, and all support is

extended in this regard. The editorial board of the College Magazine has students as active and integral member.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association of Govt.Degree College Tral, though unregistered till date, is expected to get registered very soon, as its members are working on it and few meets, in this connection, have so far taken place. The Alumni Association, in close collaboration with the College Development Committee, organises a wide range of events - some social, some knowledge sharing, some celebratory. It is also committed to supporting alumni in their careers, and links closely with the college's Career counselling cell to support mentoring and other job related opportunities. The Alumni Association of the College will organise various events annually and has devised a calendar of events to streamline its efficacy in making it a real and potent platform for

its members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our college continuously strives to ensure that its vision is achieved. All the initiatives and activities are directed towards enhancing and uplifting the standard of education. Our college being the only Higher Education Institution in the area caters to the needs of students who hail from far off places of Tral. There is a good number of students belonging to SC/ST and Backward areas studying in the college who otherwise would have found it very hard to pursue higher education. Besides, a good number of students belonging to Sikh community are pursuing their education side by side with Muslim brethren which makes it a unique example of mutual coexistence and harmony.

Our college continuously encourages students to work on their creative skills and abilities. Students are provided due platform where they can express their hidden talents. The college administration is always on forefront to guide its students. Every decision by the administration is taken keeping in consideration the overall welfare of the students. The college administration with the help of students carries out a number of extension/community based activities which are aimed to instill in students a sense of social commitment.

The college is always focused on improving the academic infrastructure and research ecosystem. All the initiatives

guaranteeing a step toward academic excellence are given a big push.

File Description	Documents
Paste link for additional information	https://gdctral.ac.in/igac/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At the onset of academic session, different committees entrusted with various tasks aimed at the overall development of the institution are constituted. The committee is empowered to take any decision in consultation with the Principal which they deem to be in the best interest of the institution. The principle of delegation and decentralization is truly practiced in our institution. Not only the faculty members are made part of these committees but the ministerial staff, locally funded employees and students are given due representation.

Just to elucidate, if any equipment or item for the college is to be purchased, a requisition by the concerned department is moved to the principal who forwards the same to purchasing committee. The purchasing committee after following all procedures and observing codal formalities procures the required items. All other committees function the same way.

In our institution, if any decision of strategic nature is to be taken and implemented thereafter, all the faculty members are taken on board by the college administration to ensure that desired results are obtained.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our institution offers education in three streams-- Arts, Commerce

and Science. From infrastructural point of view our aim was to have separate blocks for every faculty which has been to a greater extent achieved; however, there is no separate block for the Faculty of Commerce which functions for the time being from the Arts Block. The college is hopeful that this demand will be fulfilled in near future. One of the other priorities of the college administration was to have a full-fledged Library Block which could cater to the growing needs of the students and at the same time be abreast with the modern technological advancements that have come up in the field of library and information sciences. Thankfully, the Library Block is almost complete and about to be handed over to the college. It will fulfill the long-pending demand of digitization, which could not be achieved so far due to lack of adequate space/infrastructure in place.

There are various indicators of institutional growth, one of them being the availability of human resource. In this direction, we are lucky enough as almost seventy percent of the faculty positions on permanent basis are filled and we are progressing greatly by every session. However our demand for posting of adequate ministerial staff in the college is yet to be heeded as we have been writing to the administrative department for long.

Besides, we are committed to academic growth and progress of our institution as we are planning to introduce various Honours programs from academic session 2022. In addition, we are awaiting grant of approval from the University for Introduction of few PG programs in the college which, if approved, shall definitely be highly fruitful for the underprivileged and marginalized sections of our catchment area.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://gdctral.ac.in/about-us/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At the commencement of every academic session, a meeting of all the faculty and non-teaching members is convened under the chairmanship of the Principal of the institution. In the meeting

the Staff Secretary is elected and different committees or institutional bodies are framed keeping in sight welfare, overall progress and development of the institution. These committees are entrusted with a multitude of responsibilities and tasks besides the authority and freedom for making decisions and implementing well-thought out plans aimed at the welfare of the institution. In addition, these members of the committees are accountable before the chair and can be subjected to internal as well as external audit vis-à-vis their role and integrity throughout. For instance, the Grievance Redressal and Anti-Sexual Harassment Cell in a time bound manner addresses the grievances and complaints directed towards it from students, faculty or other staff members keeping in view the nature, sanctity or confidentiality of the complaint.

So far as appointment, service rules and other procedural set up is concerned, the employees of the college are governed and ruled by the laws, policies, or codal procedures as are applicable to other employees of the Union Territory. These rules and norms are framed by the government and the mandate of repealing, reviewing or updating them lies exclusively with the statutory bodies/commissions tasked by the government for the purpose.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://gdctr.al.ac.in/wp-content/uploads/2022/01/IMG-20220103-WA0010.jpg
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Like all other government employees of the Union Territory of Jammu and Kashmir are covered under few welfare schemes like General Provident Fund (GPF) and National Pension Scheme (NPS), the same schemes and welfare measures are applicable to the Teaching faculty and non-Teaching staff of our institution. It is pertinent to mention here that in case of Jammu and Kashmir, employees who have been appointed in the government service prior to January 1, 2010 are covered under GPF while those government servants who have entered government service from January 2010 onwards fall under the welfare mechanism of NPS. Moreover, the employees are also covered under various insurance schemes like SLI and Janta insurance.

As a measure to contribute to the overall welfare of teaching fraternity of the Kashmir province, the teachers of the college have been contributing to the Teachers Welfare Fund managed by University of Kashmir to which the college is affiliated, which automatically gets deducted to the tune 7% (Approx.) out of the Evaluation and conduct of examination bills submitted by the teachers of College to the University of Kashmir.

On Festivals, the College administration grants Festival Advances out of local fund in favor of teaching and non-teaching community mainly contractual and local fund employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Since our college is a government institution, like other employees of the Union Territory, it has a well spelt-out procedure for assessing the performance of both the faculty and non-teaching staff. Administrative Department of Higher Education of our Union Territory has made it mandatory for the employees working under its ambit to submit Annual Performance Reports (APRs) on yearly basis, thereby assessing their work and performance on a number of criteria as given in the APRs. In case of Teaching Faculty, these APRs are a must and function as chief indicators of determining their career progression and promotions.

Besides these government-sponsored and external appraisal systems, our institution does assess the performance of its employees on many fronts at the internal level. There are a number of Committees like Advisory Committee, IQAC, and Academic Monitoring Committee which have been tasked to monitor different other committees and workforce on periodic basis, and submit their assessment reports in a time bound manner to ensure transparency and optimum utilization of resources. Above all, the Principal of the institution can subject any employee to any kind of examination at any point of time so far as their role and performance in delivery of their duties is concerned.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Audits hold the key to transparency in an organisation. It ensures the judicial and optimal use of available resources in an organisation.

With an aim to ensure financial discipline and thereby achieving excellence in different areas of operation, our college has been conducting both internal and external financial audits on periodic basis. To deal with the accounting of financial matters, our college has a separate accounts department ensuring that all the financial matters of the institution are taken care of. Moreover, regular review of the allotted budgets and expenditures thereof under different heads is carried out by different committees which are constituted by Principal and entrusted with different works.

Being a Government institution, the external audit is carried out by the Directorate of Audit & Inspections, J&K Finance Department and Accountant General Office (AG Office). Special Audit teams constituted by these departments carry out on the spot verification of books of Accounts. Consequently, discrepancy or mismatch of any sort that transpires during this process is communicated to the Principal for justifications and elucidations.

Pertinent to mention here that during the reporting period no audit could be conducted due to COVID-19 pandemic. Our college is committed to full transparency and accountability and to ensure the same, there is IT intervention in different areas of operation. All purchases are made through GeM portal and Budget allotments are done through BEAMS.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Finance constitutes the life blood of every organization. No organization or institution can think of even surviving without the availability of finance. Being one of the most important resources in any organization, its proper and optimal utilization must be ensured. In the same vein, there are other resources also which demand their best use for the overall development and progress of the institution.

Our College being a government entity gets all the grants from the government. Yes, it also generates its revenue internally by way of admission fee collections from the students but that is a meager amount when it comes to ensuring best possible academic facilities for them.

Every year the college submits budget proposals to the administrative department for release of funds under different heads. Also for augmentation of different infrastructural facilities, DPRs are submitted for Accord of Administrative Approval and a separate CAPEX budget is accordingly proposed.

To ensure the best use of available funds whether received from government or generated internally, all the committees ensure that the funds and other resources allocated to them are effectively utilized. Besides, a review of the functioning of every committee from time to time is taken by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the college constantly strives to inculcate and improve the quality culture in the institution. It endeavors to ensure that the academic environment of the institution is vibrant and robust. The IQAC contributes in following ways to institutionalize quality assurance strategies and processes:

- To ensure that all committees work efficiently in their respective domains, IQAC conducts regular meetings with them and at the same time ensures that review of actions is taken thereafter.
- The IQAC constantly monitors the academic growth of the students and collects feedback from students about curriculum and other aspects of teaching-learning through Annual Student Satisfaction Survey.
- More stress is laid on adding to the existing infrastructure so that all academic and support facilities are available to students.
- The IQAC works in close association with other committees to conduct co-curricular activities in the institution.
- The IQAC ensures that extension activities are made a regular feature thereby increasing the institution-community interaction.
- To ensure that faculty members are regularly updated with latest pedagogies of teaching-learning, IQAC always encourages them to undergo FDPs, Refresher courses, Short-term courses, workshops, seminars and conferences. Moreover faculty members are encouraged to engage in research and other related activities.

During the reporting period, there has been huge improvement in existing infrastructure. All lecture classrooms have been converted in to smart classrooms. Community engagement despite COVID-19 has increased and frequency of faculty development strategies has increased.

File Description	Documents
Paste link for additional information	https://gdctral.ac.in/iqac/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

On continuous basis, the IQAC reviews different methodologies and structures of teaching learning processes to ensure achievement of learning outcomes.

About teaching learning process, the IQAC rolls out feedback form to students to get first hand information about the vitality and application of curriculum. Besides, every year the student satisfaction survey is carried out with an aim to seek the opinion of students about several facets of teaching learning process. The feedback and suggestions are implemented to maximize learning outcomes.

For effective instruction delivery and attainment of course outcomes, the IQAC also seeks feedback from the faculty. After thorough analysis, the recommendations are duly implemented. To cite an example, during reporting period it transpired that use of ICT in curriculum delivery was limited owing to availability of few ICT enabled classrooms. The institution approached the concerned quarters and with the result all existing lecture rooms were converted into ICT enabled classrooms by installing IFPDs in every classroom. This has enabled teachers to make classroom interaction more vibrant.

File Description	Documents
Paste link for additional information	https://gdctral.ac.in/iqac/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gdctrail.ac.in/iqac/
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college has been on the forefront to promote gender equity. Pertinent to mention that proportion of female students in the college is more than 50% of the total enrollment. Besides there is a separate NSS unit for girls which is headed by Female faculty member of the college. The registered volunteers in Girls unit is more than the Boys unit. There is a separate Women development Cell which is entrusted with the job of conducting and promoting gender equity by conducting seminars, rallies and other allied activities. The college is providing separate bus facility to female students for ensuring their safety and security. Moreover, a separate rest room with ample facilities is available for their wellbeing. During the year, sensitization cum awareness programmes have been conducted to ensure wellbeing of students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

In order to preserve the pristine environment of College campus, Waste Management (Solid, Liquid, e- waste etc) is of utmost importance. Through different programmes like seminars, workshops, quizzes etc; students are made aware about the essentiality and importance of scientific ways of Waste management. To ensure the proper disposal of wastes, College administration has placed dustbins at convenient locations and students are advised to dispose off wastes into them. In coordination with Municipal Committee Tral, these dustbins are emptied from time to time and wastes are disposed/dumped at proper dumping/treatment sites designated by concerned authorities. To ensure cleanliness of College campus, Department of Environmental Science in collaboration with NSS wing of College; periodically organises cleanliness drives. College administration also encourages students to highlight the importance of proper waste management in their respective families and societies. Besides there is a large dumping pit in the campus which is used to treat bio degradable wastes and the byproduct thereafter is used for botanical garden.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

D. Any 1 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

B. Any 3 of the above

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college is catering to the educational needs of students belonging to different strata of society. The students from muslim

and sikh community are studying with utmost harmony and brotherhood. It is because of the efforts of the college administration that in the long history of more than thirty years of college, communal disharmony has never been reported. Instead, during the festivals of Sikhs, Muslim NSS volunteers visit their shrines and during Muslim festivals, Sikh volunteers participate in serving the pilgrims. The college administration is always on forefront to provide every kind of facility and support to students of sikh community for observing their religious and other auspicious days. Our college is the only higher education institute in south kashmir offering Punjabi as a subject at undergraduate level which is a humble effort on part of the college to protect and promote punjabi language at regional level.

Many National and International days of importance are celebrated to inculcate tolerance and harmony among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college is always on forefront to imbibe and inculcate the philosophy of constitutional values among its employees and students. Different programmes aiming at sensitising the employees and students are conducted from time to time. Through these programmes, stakeholders are informed about their rights, duties and responsibilities towards the constitution, the country and its citizens. Needless to mention that constitution day is celebrated every year and different awareness programmes on the day are conducted. Moreover other programmes like seminars and quizzes on the themes surrounding constitution are organised by the college particularly by Department of Political science from time to time.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

B. Any 3 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

As far as national and international commemorative days are concerned, the college has been very particular to celebrate and organize events with great enthusiasm and determination on such days. Different programmes like seminars, quizzes, special lectures, debates etc, are conducted to mark the importance of such days. The important days like National youth Day, international women's Day, Constitution Day, National voters day, national teachers day, Gandhi Jayanthi, Iqbal day, International mother language day, sir Syed day, national unity day etc are observed every year to promote and propagate the underlying

philosophy behind these iconic days.

In addition to above, the college ensures that special events on festivals like Eid e Milad, Shah e mehraj, Guru Nanak Jayanthi, Republic Day, independence Day are observed.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of Practice:

Preventing the spread of COVID-19 pandemic in Sub-district Tral.

Objectives of Practice:

I. Assisting administration in running quarantine centers and thereby helping in COVID-19 mitigation efforts.

II. Extending support in running migrant camps during lockdown.

The context

COVID-19 pandemic has taken the world by storm. It wrecked havoc in the lives of people. India is no exception when it comes to impact of this pandemic. The administration in order to put a break on the spread of disease established many quarantine centers. The management of such centers requires infrastructure and human resource. Also during peak period, owing to the government imposed lockdown, the administration established camps for migrant workers and one such camp was managed by our college.

The Practice

During COVID-19 pandemic, the Jammu and Kashmir administration

with a view to prevent the spread of this disease has ordered for the establishment of quarantine centers. Our college has left no stone unturned to contribute towards this noble cause and has successfully managed one quarantine center under the supervision of the Principal who was its nodal officer. The teaching, non-teaching and local-fund staff of the college performed duties day and night to ensure every kind facility to inmates of the quarantine center. Moreover the college also established a camp in its campus for the migrant workers that housed the workers from across the India for more than two months. The college administration provided every sort of facility to ensure the well being of these workers.

Evidence of success

The college has been on the forefront in managing the COVID-19 pandemic in the area. Besides managing the quarantine facility and a migrant camp, many sensitization programmes were conducted by the faculty and students resulting in containing the spread of this disease, which was greatly acknowledged by the administration.

Problems encountered:

While managing the facilities, finance in the initial stage was the main problem.

2. Title of Practice:

ICT based education, tele-counseling and mentoring.

Objectives of Practice:

I. Seamless education in COVID-19 pandemic through ICT.

II. Ensuring wellbeing of mental health of students by way of guidance and counseling.

III. Provide mentoring to students thereby enabling them to explore their hidden talents.

The context

Owing to closure of educational institutions due to COVID-19 pandemic, students suffered a lot. The college in consonance with

the UGC guidelines shifted to online education thereby saving the precious time of students. The full integration of ICT into education ensured timely completion of syllabus and examination. Besides, the college while sensing the impact of pandemic on mental health of students ensured proper counseling and guidance facilities. Moreover, considering the career issues of students, the institution ensured that students are properly mentored.

The Practice

During pandemic, our college like other institutions of the country shifted to online mode of education. This was the only alternative which ensured that students are saved from academic losses. More so, the college contributed in whatever way it could, thus ensuring the greater welfare of students in particular. There was proper monitoring of classes and presence of students was duly ensured. The time table for all classes was circulated in advance and a nodal officer by the college administration was appointed to ensure the delivery of proposed lectures by the faculty. Also the weekly compilation of scheduled lectures by the faculty was forwarded to the Principal for reporting purposes.

The college while considering the impact of pandemic on mental wellbeing of students, made available the tele-counseling facilities and students were helped through proper guidance and psychological counseling. A separate psychological counseling cell was established for the purpose. Moreover, the college having considered the career issues mentored its students. The mentoring services were made available by the faculty through different platforms such as Google classes and whatsapp groups.

Evidence of success

Huge number of students benefited by these initiatives of the college. Moreover, the performance outcome of students increased to a significant level.

Problems encountered:

Problems on account of connectivity on part of students in the initial stage were encountered by the students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since the catchment area of the college consists mostly of Gujjar and bakarwal communities, their welfare has been the top most priority of the college. In this regard the college from time to time has been carrying out different outreach programmes to sensitise and socialise this community with the aim of bringing them as close to the mainstream society as possible. Be it their health, hygiene or education, the college has always been at the forefront. And ever-since the Covid-19 pandemic struck the world, the college intensified its efforts in sensitising this marginalised section of society towards Covid-related protocols. Subsequently, the college, as a true Covid-warrior, has been carrying out diverse out-reach programmes to and for these communities. Pertinent to mention that the enrollment of students in the college belonging to marginalised sections of society has increased to a good extent. Besides a new change is evident on the ground and children from these communities are getting formal education in government run schools and college administration with the support of its students has played a significant role.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As Govt. College Tral is an affiliated college so, the college follows the curriculum prescribed by the University of Kashmir, however, at the Institution level, the Heads of Departments conduct the meetings to distribute workload, allot subjects, plan the activities of the department and to review the completed syllabus. The Academic Monitoring Committee along with Principal of the College monitors the effective implementation of the prescribed Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty besides pays personal visits during curriculum transactions.

The College Administration constitutes two separate Time-Table committee one for Arts and other for Sciences. The Time-Table committee work in co-ordination with each other during framing the time-table. The Time Tables are displayed on the Notice Boards and also uploaded on the college website. The syllabus link of University is also provided to the students. The faculty engages zero-hour and remedial classes as and when required. There is optimum utilization of well-equipped laboratories for curriculum delivery of practical. Almost all faculty members have developed e-content keep in view the covid-19 pandemic and uploads notes and material in various online platforms (Google Classroom, whatsapp, Youtube, MS teams, email etc.) besides college website. The College have organized Educational-Tour Committee which facilitates field visits, industrial visits, tours are as per curriculum and programme objectives. The slow learners are provided with Remedial Coaching after the completion of each semester or during winter vacations. The advanced learners are encouraged for further progression in career by participating in various co-curricular activities and career oriented programmes organised by the college and outside the college. The achievements of objectives of the syllabus are measured through students' performance in Internal tests, Group discussions, Presentations and University examinations

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://gdctrall.ac.in/wp-content/uploads/2021/11/Academic-Calendar-2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is prepared and prescribed by affiliating Institute (University of Kashmir) and affiliated Institute have to follow it, though some sub-domains remain under the freedom and choice of latter. Thus the continuous Internal Evaluation is assessed at two levels:

1) Institution Level 2) University Level

The Institutional level CIE adheres to various reforms which includes the internal assessments, practical exams, debates, seminars, competitions. Projects. Internships etc. At the beginning of academic session various committees are constituted including the academic monitoring and examination cell which design the pattern and transaction of curriculum. They prepare the list of faculty members for evaluation and assessment of practical, assignments, projects and tours. They have the responsibility to fix the date and venue for any assessment. The College with respect to the University guidelines conducts Internal practical Tests for the Students for 30 marks in Science and Functional English. This is followed with the format of given by the affiliating University for the other Courses. The Practical Exams; Internals are held by the College and the Externals are held under the scrutiny of the External Examiner appointed from the Examination Cell. The Unit Tests are also conducted for the Students by all the U.G. Departments for the Slow Learners criteria set by the College.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://gdctrall.ac.in/wp-content/uploads/2021/11/Academic-Calendar-2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Details of participation of teachers in various bodies/activities provided as a response to the metric</td><td>View File</td></tr> <tr> <td>Any additional information</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	View File			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	View File								
1.2 - Academic Flexibility									
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented									
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented									
3									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> <tr> <td>Minutes of relevant Academic Council/ BOS meetings</td><td>View File</td></tr> <tr> <td>Institutional data in prescribed format (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Minutes of relevant Academic Council/ BOS meetings	View File	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	No File Uploaded								
Minutes of relevant Academic Council/ BOS meetings	View File								
Institutional data in prescribed format (Data Template)	View File								
1.2.2 - Number of Add on /Certificate programs offered during the year									
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)									
0									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum framed by Parent University effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development among students. Besides College organizes various programs throughout the year as part of the curriculum that helps in achieving these objectives.

Gender Sensitivity: The College seminar and debates committee in collaboration with various departments organize various programmes in and outside the college which revolve around gender sensitivity. Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Gender sensitization events are held in rural areas of Tral sub-

district that include, women's rights, human rights, child rights, gender justice and gender equality.

Environment and Sustainability: The curriculum includes various courses which encompasses integration of water quality, air quality, education and healthcare, agriculture and dairy practices, innovation and human values along with programmes about Water, Sanitation and Waste Management, Renewable Energy, Dairy Technology, Agriculture and Environmental and Green Technology. A compulsory core course on Environment studies is included in all UG programmes. Environment awareness camps, seminars, workshops, guest lectures, industry visits and field excursions are organized. Environment Day, Earth Day and Water Day are annually celebrated

Human Values and Professional Ethics: The curriculum has the following compulsory core courses in all UG programmes specially focused on the development of human values and professional ethics. The courses specifically designed to inculcate human values and professional ethics educational sociology, human geography, medical ethics and public administration.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gdctr.al.ac.in/wp-content/uploads/2022/01/Analysis-of-Student-feedback-on-curriculum-for-the-year-2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

480

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

71

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has a robust mechanism in place for assessing and improving the learning-levels of its students. Several means like entry-level marks, class-tests, presentations, on-spot competitions etc., are used by the teachers to identify the advanced-learners and slow-learners. Once identified, specific teaching-learning methodologies are then devised and implemented in consultation with the subject-experts and concerned students.

For slow-learners, tutorials and remedial classes are organized; additional easy-to-understand material is provided; relevant e-links are suggested; home assignments are given, so that they can be brought at par with the rest of the class. Besides, peer learning is encouraged through group discussions and presentations.

To optimize the potential of advanced-learners, they are suggested advance readings, encouraged to participate in inter-college competitions, get relevant research projects and publish papers, and are also motivated to secure rank and distinction in University examination. Besides, they are given an opportunity for micro teaching in the class. The College library also provides the Inflibnet facility and other e-resources (linked to Kashmir University) to help the learners to broaden their horizons.

Above all, the meritorious students are given recognition for their achievements at various forums in terms of cash awards, medals, appreciation certificates and scholarships.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1997	46

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching-learning modalities of our institution are geared to meet the diversity of learners in respect of their background, abilities and other personal attribute. The learner-centred education through appropriate methodologies such as participative learning, experiential learning and problem-solving modes is in place to facilitate effective learning.

Teachers provide a variety of learning experiences including individual and collaborative to achieve the desired learning outcomes. Interactive and participatory approaches like peer teaching, group work, and cooperative learning are employed to create a feeling of responsibility in learners. Frequent lectures/motivational speeches are arranged by the eminent personalities to motivate the students to aim big in their lives.

To make learning a process of construction of knowledge, great impetus is laid on problem-based pedagogies by designing problems sets for learners and hands on experience. The college organizes different group activities like debates, inter and intra college competitions, quiz contests, brain-storming sessions, seminars, webinars, workshops, fine art competitions, peer presentations, declamation contests, poster making competitions etc

For experiential learning, the learners are encouraged to participate in field work, role play, mock parliament besides industrial visits and visits to historical places and monuments. Teachers frequently use techniques/methods like brainstorm bonanza, problem-solving as a group, 'clue me in', survivor scenarios, moral dilemma etc. to get the students prepped and ready to solve real problems in real life scenarios.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution is keen to keep pace with the technological developments and most of the teachers make use of ICT (Information Communication Technology) tools to support, enhance, and optimize the delivery of instruction for effective and efficient learning.

The initiatives of the college in this direction include the following:

- All the classrooms are equipped with interactive smart boards, enabling the faculty to deliver interactive class sessions.
- Faculties are encouraged to use power-point presentations in their teaching by using smart boards to create a more attentive and engaging learning environment for the students.
- Seminar and Conference rooms are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.
- Faculties prepare online quizzes for students after the completion of each unit with the help of Google forms.
- Students are counseled on Zoom / Google meet applications.

- The various departments of the college are inter connected through LAN and separate broadband connections have been provided to various departments for internet connectivity. Besides this, the college has a dedicated high-speed Internet leased line (ILL) to provide Wi-Fi connectivity throughout the campus.
- Effective use of social networking sites for wider publicity of university/college notices/ circulars for examinations, internal assessment tests and remedial classes.
- E-notes and learning materials for students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

46

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

131

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute has an exclusive Examination Committee headed by the Coordinator Examinations for overseeing the smooth conduct of the internal and external examinations. The rules and regulations for evaluation process are laid down by affiliating University and are communicated to students and faculty through syllabus copies/prospectus in the beginning of academic session. The result of a compulsory class-test, oral as well as written, at the end of each unit is first shared with the concerned student and then submitted to the Coordinator Exams for review and record. While framing the examination strategy, Bloom's Taxonomy is followed to test the diverse learning outcome of the students, and ensure that the students prepare the entire syllabus rather than go for selective study. The percentage of attendance is taken as eligibility criteria to appear in the final summative Internal Assessment Test, which comprises of both written as well as Viva Voce. Two sets of Question papers in each subject are prepared and handed over to the Coordinator Exams. The question papers are reviewed, and the final set of paper in each subject is decided by the Examination committee/ independent Subject Expert. Then two examiners, one internal and other external, are appointed for each subject to conduct viva-voce. Before the declaration of the final result, 'Evaluation Status' is uploaded on the college/university website to seek reservations/ queries from the students. The students are given seven days for submitting their cases/queries. After the redressal of genuine queries of the students, the final result is uploaded. The final results are also submitted to the concerned Heads for analysis and reviewed, so that appropriate corrective/remedial measures are taken wherever necessary.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Evaluation, forming the important component of certification of a student, cannot be called as authentic unless the student who is evaluated gets satisfied. GDC Tral has put in place a robust mechanism to look into the grievances of the students who have some issues with the way they have been evaluated.

At the college level, continuous internal assessment tests, book reviews and home assignments form the important component of tutorials. The evaluated internal answer scripts and assignments are shown to the students for self-assessment. In case of any grievance regarding the evaluation of internal assessment test, the student is free to interact with the concerned teacher and get it resolved. This is the most transparent way of satisfying the inquisitions of a student and also pointing towards the weaknesses in his learning.

At the University level, besides ensuring that the evaluation process is handled by the competent teachers only, the candidates can apply for re-checking and re-evaluation of their answer scripts. This mechanism has yielded results as it has created a perception of accountability in the system as a whole, making evaluators more responsible and considerate and ensued an element of trust in the student community. As already pointed out in metric 5.2.1, the affiliating university has evolved a mechanism to make available the evaluation status of examinees on its website prior to the declaration of final results. The students are given seven days for submitting their cases/queries. After the redressal of genuine queries of the students, the final result is uploaded. This mechanism has proved a revolutionary step toward making the system more transparent and objective

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Our institution strictly adheres to the UGC 's Learning Outcome based Curriculum Framework for specification of learning outcomes of all the courses in order to attain PO's and PSO's. These learning outcomes are specifications of what a student should be capable of knowing/doing in terms of knowledge, skills and values on successful completion of a course. The learning outcomes of all the existing courses are described in the file attached below:

Mechanism of Communication:

The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

Students are oriented on the expected general learning outcomes in the induction programme organised at the beginning of every academic session.

Hard copy of syllabus and learning outcomes are available in the departments for ready reference to the teachers and students.

Learning outcomes of the programmes and courses are displayed on the notice boards of both arts and science blocks.

Soft copy of learning outcomes of programmes and courses are also uploaded on the Institutional website for reference.

These learning outcomes are discussed in the staff meetings periodically and feedback is collected from students, teachers and alumni with respect to their attainment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://gdctr.al.ac.in/wp-content/uploads/2021/10/UG-Programme-Outcomes-Course-Outcomes-and-Course-Specific-Outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution regularly evaluates the performance of students through various methods for measuring the attainment of each of the Program Outcomes, Program Specific Outcomes and Course Outcomes.

The Methods of measuring attainment are:

1. End Semester University Examination: The programme outcomes and Programme Specific outcomes are assessed with the help of

course outcomes of the relevant subjects through direct evaluation process. The affiliating University conducts examinations by the end of each semester, thereby measuring the course/programme specific outcomes.

2. Institutional Examination and Tests for internal assessment: Students are assessed and evaluated throughout the year at institutional level through unit test, surprise test, presentations, written assignments and summative internal examination (both oral and written); and their performance is analyzed for assessing the attainment level of programme outcomes and programme specific outcomes.

3. Feedback Evaluation: The institution collects feedback from students, Alumni, Employees and Parents which is an important method of measuring attainment with objectives of identifying the attainment level of students in terms of programme, subject, course and syllabus outcomes and to understand the impact of teaching learning process.

4. Placements: One of the most important Programme Outcomes of Undergraduate Degree is the employability of students upon successful completion of their degree programme. The college has a vibrant Placement Cell, which caters to the demands of companies from different sectors.

5. Higher Studies: Another parameter to measure attainment of POs, PSOs and COs is through progression of students towards higher studies in educational institutions within and outside the state.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

269

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gdctral.ac.in/wp-content/uploads/2021/12/Student-Satisfaction-Survey-2020-21-Google-Forms-1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

GDC Tral has been profoundly conducting extension activities within and outside its catchment area. The Institution has two vibrant NSS units (Boys Wing and Girls Wing) with 40 students in each unit. The NSS units of the college do a series of Social Service activities which is the social responsibility of all the Institutes. Students are constantly encouraged to participate in Extension Activities through awareness programmes, field visits, participation in seminars/ workshops/extension lectures and school experience. Last year was painful for people all over the world due to COVI-19 pandemic. It affected our country drastically in general and the poor populations were affected in particular. Thus, the NSS units of our college carried extension activities such as awareness cum assistance campaigns mask distribution drives; lend your hand pursuits and so on within the poor communities of the catchment area of the college. Besides, vaccination campaigns and drives were also conducted by the NSS units of the college. Moreover, webinars with different NGOs were a routine exercise for the college to spread awareness about COVID-19 and the precautions and SOPs thereof. Through all these sensitization programmes, the students of the college (particularly the NSS volunteers) were highly sensitized towards social issues, the real ground agonies of the people. The volunteers got the necessary and adequate exposure of the problems faced by the poor people living in downtrodden areas. All these extension activities helped our students to learn to live for the society in particular and the country in general.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

355

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration
3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year
3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching and learning. There are twelve lecture rooms in Arts Block. All these lecture rooms have enough space to accommodate about hundred students each. All these rooms have smart boards installed to make the teaching technology oriented. Besides, there are eight laboratories in the Science Block. Four of them are presently used as lecture rooms for the five science departments. These rooms also have smart boards installed. The rest four are used as laboratories. Two laboratories have LCD projectors installed. For Computer Application Department, there is a separate laboratory with 36 computers. All the departments of Sciences (Botany, Biochemistry, Chemistry, Physics and Zoology), Geography, English and Commerce have facility of desktop computers. All these departments extend the facility of computers to the students whenever needed. The science laboratories are equipped with modern equipments like spectrophotometers, microscopes (monocular-, binocular, trinocular), electric vibrator calcite prism, binoculars, digital potentiometer, digital conductivity meter, water baths, laminar glass fume hood, ultra centrifuges, vortex, top-load microbalance, pH meter, tabletop centrifuge, distillation units, models, charts, museum specimens dumpy level, plane table 7, computers, electric balances, scientific calculators and laboratory work material etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for cultural activities, sports and games. In the college, there is very vibrant Committee for Debates, Seminars and Culture. The committee organises cultural programmes and activities on many occasions especially on days of national and international importance. There is a vibrant sports culture in the college. The college has a committee for sports activity headed by the Physical Training Instructor. The college has a playground for cricket and foot ball. There are courts for volley ball, badminton, kabbadi, kho-kho and tug of war. The sports committee organizes intra and inter- college matches for these games. There are facilities for indoor games like chess, carrom and table tennis. The institution has a well maintained gym centre which is equipped with modern equipments like treadmill, elyptical cross trainers, joggers, spin bikes, 6- station multi gym and weight training equipments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

20

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

87.00331

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is being automated using Integrated Library Management software SOUL 3.0 of INFLIBNET. The process of automation is going on in full swing. Various housekeeping activities of the library such as data entry, issue and return and renewal of books, member logins etc. will soon be software based. As of now, the library is functioning in old library block which owing to growing academic needs of students and faculty is not suitable due to paucity of space. The construction on New Library block is going on at a great pace and the college is optimistic to start operating the new library very soon. Apart from the printed books, the library is having access to e-books through INFLIBNET in order to meet the growing needs for electronic resources and for maintaining

highest academic integrity. Establishment of departmental libraries is in consideration, which has gained momentum keeping in view the New Education Policy.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.4

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

76

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution continuously strives to provide state-of-the-art technologies and update its ICT facilities to ensure efficient functioning. Extensive IT infrastructure has been setup during the last years. IP based Surveillance System is already in place. There are about 50 desktops and laptops in use in different departments. Fiber optic cable is already laid in the campus to ensure high speed internet. Now all the major buildings and the departments are Wi-Fi connected. Associated equipment such as Ethernet and fiber switches were also installed at different locations. We provide online video and text lectures to our students through different modes and apps. The website was redesigned to make it more relevant. The website is updated on daily basis to provide information about admission, time table, events, date sheets, examination and results etc. Additionally the website gives information about UGC, IGNOU and some important regional universities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

49

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in A. ? 50MBPS

the Institution	
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
131.08	
File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>The Institution has a well laid out mechanism for ensuring maintenance of Physical, academic and support facilities. The college ensures that all required formalities in case of following facilities are duly observed.</p> <ol style="list-style-type: none"> 1. Laboratories. 2. Library. 3. Sports Infrastructure. 4. Computers. 	

5. Classrooms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://gdctr.al.ac.in/wp-content/uploads/2021/10/Institutional-Procedures-and-Policies.pdf

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

547

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	E. none of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

32

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

With the objective of inculcating the qualities of leadership, organization and responsibility in the students, an active Student Council is in place along with a strong representation of students in the academic and administrative bodies/committees. Students are active members of various committees of the college like College Canteen, NSS, and Sports etc. Our institution encourages students to be active participants of college annual magazine through which opportunities are provided to the students to express their literary skill. The budding students are encouraged to write essays, short stories, poems, articles etc, and all support is extended in this regard. The editorial board of the College Magazine has students as active and integral member.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association of Govt.Degree College Tral, though unregistered till date, is expected to get registered very soon, as its members are working on it and few meets, in this connection, have so far taken place. The Alumni Association, in close collaboration with the College Development Committee, organises a wide range of events - some social, some knowledge sharing, some celebratory. It is also committed to supporting alumni in their careers, and links closely with the college's Career counselling cell to support mentoring and other job related opportunities. The Alumni Association of the College will organise various events annually and has devised a calendar of events to streamline its efficacy in making it a real and potent platform for its members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our college continuously strives to ensure that its vision is achieved. All the initiatives and activities are directed towards enhancing and uplifting the standard of education. Our college being the only Higher Education Institution in the area caters to the needs of students who hail from far off places of Tral. There is a good number of students belonging to SC/ST and Backward areas studying in the college who otherwise would have found it very hard to pursue higher education. Besides, a good number of students belonging

to Sikh community are pursuing their education side by side with Muslim brethren which makes it a unique example of mutual coexistence and harmony.

Our college continuously encourages students to work on their creative skills and abilities. Students are provided due platform where they can express their hidden talents. The college administration is always on forefront to guide its students. Every decision by the administration is taken keeping in consideration the overall welfare of the students. The college administration with the help of students carries out a number of extension/community based activities which are aimed to instill in students a sense of social commitment.

The college is always focused on improving the academic infrastructure and research ecosystem. All the initiatives guaranteeing a step toward academic excellence are given a big push.

File Description	Documents
Paste link for additional information	https://gdctral.ac.in/igac/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At the onset of academic session, different committees entrusted with various tasks aimed at the overall development of the institution are constituted. The committee is empowered to take any decision in consultation with the Principal which they deem to be in the best interest of the institution. The principle of delegation and decentralization is truly practiced in our institution. Not only the faculty members are made part of these committees but the ministerial staff, locally funded employees and students are given due representation.

Just to elucidate, if any equipment or item for the college is to be purchased, a requisition by the concerned department is moved to the principal who forwards the same to purchasing committee. The purchasing committee after following all procedures and observing codal formalities procures the required items. All other committees function the same way.

In our institution, if any decision of strategic nature is to be taken and implemented thereafter, all the faculty members are taken on board by the college administration to ensure that desired results are obtained.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our institution offers education in three streams-- Arts, Commerce and Science. From infrastructural point of view our aim was to have separate blocks for every faculty which has been to a greater extent achieved; however, there is no separate block for the Faculty of Commerce which functions for the time being from the Arts Block. The college is hopeful that this demand will be fulfilled in near future. One of the other priorities of the college administration was to have a full-fledged Library Block which could cater to the growing needs of the students and at the same time be abreast with the modern technological advancements that have come up in the field of library and information sciences. Thankfully, the Library Block is almost complete and about to be handed over to the college. It will fulfill the long-pending demand of digitization, which could not be achieved so far due to lack of adequate space/infrastructure in place.

There are various indicators of institutional growth, one of them being the availability of human resource. In this direction, we are lucky enough as almost seventy percent of the faculty positions on permanent basis are filled and we are progressing greatly by every session. However our demand for posting of adequate ministerial staff in the college is yet to be heeded as we have been writing to the administrative department for long.

Besides, we are committed to academic growth and progress of our institution as we are planning to introduce various Honours programs from academic session 2022. In addition, we are awaiting grant of approval from the University for Introduction of few PG programs in the college which, if approved, shall

definitely be highly fruitful for the underprivileged and marginalized sections of our catchment area.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://gdctr.al.ac.in/about-us/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At the commencement of every academic session, a meeting of all the faculty and non-teaching members is convened under the chairmanship of the Principal of the institution. In the meeting the Staff Secretary is elected and different committees or institutional bodies are framed keeping in sight welfare, overall progress and development of the institution. These committees are entrusted with a multitude of responsibilities and tasks besides the authority and freedom for making decisions and implementing well-thought out plans aimed at the welfare of the institution. In addition, these members of the committees are accountable before the chair and can be subjected to internal as well as external audit vis-à-vis their role and integrity throughout. For instance, the Grievance Redressal and Anti-Sexual Harassment Cell in a time bound manner addresses the grievances and complaints directed towards it from students, faculty or other staff members keeping in view the nature, sanctity or confidentiality of the complaint.

So far as appointment, service rules and other procedural set up is concerned, the employees of the college are governed and ruled by the laws, policies, or codal procedures as are applicable to other employees of the Union Territory. These rules and norms are framed by the government and the mandate of repealing, reviewing or updating them lies exclusively with the statutory bodies/commissions tasked by the government for the purpose.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://gdctr.al.ac.in/wp-content/uploads/2022/01/IMG-20220103-WA0010.jpg
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Like all other government employees of the Union Territory of Jammu and Kashmir are covered under few welfare schemes like General Provident Fund (GPF) and National Pension Scheme (NPS), the same schemes and welfare measures are applicable to the Teaching faculty and non-Teaching staff of our institution. It is pertinent to mention here that in case of Jammu and Kashmir, employees who have been appointed in the government service prior to January 1, 2010 are covered under GPF while those government servants who have entered government service from January 2010 onwards fall under the welfare mechanism of NPS. Moreover, the employees are also covered under various insurance schemes like SLI and Janta insurance.

As a measure to contribute to the overall welfare of teaching fraternity of the Kashmir province, the teachers of the college

have been contributing to the Teachers Welfare Fund managed by University of Kashmir to which the college is affiliated, which automatically gets deducted to the tune 7% (Approx.) out of the Evaluation and conduct of examination bills submitted by the teachers of College to the University of Kashmir.

On Festivals, the College administration grants Festival Advances out of local fund in favor of teaching and non-teaching community mainly contractual and local fund employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

81

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Since our college is a government institution, like other employees of the Union Territory, it has a well spelt-out procedure for assessing the performance of both the faculty and

non-teaching staff. Administrative Department of Higher Education of our Union Territory has made it mandatory for the employees working under its ambit to submit Annual Performance Reports (APRs) on yearly basis, thereby assessing their work and performance on a number of criteria as given in the APRs. In case of Teaching Faculty, these APRs are a must and function as chief indicators of determining their career progression and promotions.

Besides these government-sponsored and external appraisal systems, our institution does assess the performance of its employees on many fronts at the internal level. There are a number of Committees like Advisory Committee, IQAC, and Academic Monitoring Committee which have been tasked to monitor different other committees and workforce on periodic basis, and submit their assessment reports in a time bound manner to ensure transparency and optimum utilization of resources. Above all, the Principal of the institution can subject any employee to any kind of examination at any point of time so far as their role and performance in delivery of their duties is concerned.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Audits hold the key to transparency in an organisation. It ensures the judicial and optimal use of available resources in an organisation.

With an aim to ensure financial discipline and thereby achieving excellence in different areas of operation, our college has been conducting both internal and external financial audits on periodic basis. To deal with the accounting of financial matters, our college has a separate accounts department ensuring that all the financial matters of the institution are taken care of. Moreover, regular review of the allotted budgets and expenditures thereof under different heads is carried out by different committees which are constituted by

Principal and entrusted with different works.

Being a Government institution, the external audit is carried out by the Directorate of Audit & Inspections, J&K Finance Department and Accountant General Office (AG Office). Special Audit teams constituted by these departments carry out on the spot verification of books of Accounts. Consequently, discrepancy or mismatch of any sort that transpires during this process is communicated to the Principal for justifications and elucidations.

Pertinent to mention here that during the reporting period no audit could be conducted due to COVID-19 pandemic. Our college is committed to full transparency and accountability and to ensure the same, there is IT intervention in different areas of operation. All purchases are made through GeM portal and Budget allotments are done through BEAMS.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Finance constitutes the life blood of every organization. No

organization or institution can think of even surviving without the availability of finance. Being one of the most important resources in any organization, its proper and optimal utilization must be ensured. In the same vein, there are other resources also which demand their best use for the overall development and progress of the institution.

Our College being a government entity gets all the grants from the government. Yes, it also generates its revenue internally by way of admission fee collections from the students but that is a meager amount when it comes to ensuring best possible academic facilities for them.

Every year the college submits budget proposals to the administrative department for release of funds under different heads. Also for augmentation of different infrastructural facilities, DPRs are submitted for Accord of Administrative Approval and a separate CAPEX budget is accordingly proposed.

To ensure the best use of available funds whether received from government or generated internally, all the committees ensure that the funds and other resources allocated to them are effectively utilized. Besides, a review of the functioning of every committee from time to time is taken by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the college constantly strives to inculcate and improve the quality culture in the institution. It endeavors to ensure that the academic environment of the institution is vibrant and robust. The IQAC contributes in following ways to institutionalize quality assurance strategies and processes:

- To ensure that all committees work efficiently in their respective domains, IQAC conducts regular meetings with them and at the same time ensures that review of actions

is taken thereafter.

- The IQAC constantly monitors the academic growth of the students and collects feedback from students about curriculum and other aspects of teaching-learning through Annual Student Satisfaction Survey.
- More stress is laid on adding to the existing infrastructure so that all academic and support facilities are available to students.
- The IQAC works in close association with other committees to conduct co-curricular activities in the institution.
- The IQAC ensures that extension activities are made a regular feature thereby increasing the institution-community interaction.
- To ensure that faculty members are regularly updated with latest pedagogies of teaching-learning, IQAC always encourages them to undergo FDPs, Refresher courses, Short-term courses, workshops, seminars and conferences. Moreover faculty members are encouraged to engage in research and other related activities.

During the reporting period, there has been huge improvement in existing infrastructure. All lecture classrooms have been converted in to smart classrooms. Community engagement despite COVID-19 has increased and frequency of faculty development strategies has increased.

File Description	Documents
Paste link for additional information	https://gdctral.ac.in/iqac/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

On continuous basis, the IQAC reviews different methodologies and structures of teaching learning processes to ensure achievement of learning outcomes.

About teaching learning process, the IQAC rolls out feedback form to students to get first hand information about the vitality and application of curriculum. Besides, every year the student satisfaction survey is carried out with an aim to seek the opinion of students about several facets of teaching

learning process. The feedback and suggestions are implemented to maximize learning outcomes.

For effective instruction delivery and attainment of course outcomes, the IQAC also seeks feedback from the faculty. After thorough analysis, the recommendations are duly implemented. To cite an example, during reporting period it transpired that use of ICT in curriculum delivery was limited owing to availability of few ICT enabled classrooms. The institution approached the concerned quarters and with the result all existing lecture rooms were converted into ICT enabled classrooms by installing IFPDs in every classroom. This has enabled teachers to make classroom interaction more vibrant.

File Description	Documents
Paste link for additional information	https://gdctral.ac.in/iqac/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gdctral.ac.in/iqac/
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Our college has been on the forefront to promote gender equity. Pertinent to mention that proportion of female students in the college is more than 50% of the total enrollment. Besides there is a separate NSS unit for girls which is headed by Female faculty member of the college. The registered volunteers in Girls unit is more than the Boys unit. There is a separate Women development Cell which is entrusted with the job of conducting and promoting gender equity by conducting seminars, rallies and other allied activities. The college is providing separate bus facility to female students for ensuring their safety and security. Moreover, a separate rest room with ample facilities is available for their wellbeing. During the year, sensitization cum awareness programmes have been conducted to ensure wellbeing of students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid

waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

In order to preserve the pristine environment of College campus, Waste Management (Solid, Liquid, e- waste etc) is of utmost importance. Through different programmes like seminars, workshops, quizzes etc; students are made aware about the essentiality and importance of scientific ways of Waste management. To ensure the proper disposal of wastes, College administration has placed dustbins at convenient locations and students are advised to dispose off wastes into them. In coordination with Municipal Committee Tral, these dustbins are emptied from time to time and wastes are disposed/dumped at proper dumping/treatment sites designated by concerned authorities. To ensure cleanliness of College campus, Department of Environmental Science in collaboration with NSS wing of College; periodically organises cleanliness drives. College administration also encourages students to highlight the importance of proper waste management in their respective families and societies. Besides there is a large dumping pit in the campus which is used to treat bio degradable wastes and the byproduct thereafter is used for botanical garden.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts

B. Any 3 of the above

Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college is catering to the educational needs of students belonging to different strata of society. The students from muslim and sikh community are studying with utmost harmony and brotherhood. It is because of the efforts of the college administration that in the long history of more than thirty years of college, communal disharmony has never been reported. Instead, during the festivals of Sikhs, Muslim NSS volunteers visit their shrines and during Muslim festivals, Sikh volunteers participate in serving the pilgrims. The college administration is always on forefront to provide every kind of facility and support to students of sikh community for observing their religious and other auspicious days. Our college is the only higher education institute in south kashmir offering Punjabi as a subject at undergraduate level which is a humble effort on part of the college to protect and promote punjabi language at regional level.

Many National and International days of importance are celebrated to inculcate tolerance and harmony among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college is always on forefront to imbibe and inculcate the philosophy of constitutional values among its employees and students. Different programmes aiming at sensitising the employees and students are conducted from time to time. Through these programmes, stakeholders are informed about their rights, duties and responsibilities towards the constitution, the country and its citizens. Needless to mention that constitution day is celebrated every year and different awareness programmes on the day are conducted. Moreover other programmes like seminars and quizzes on the themes surrounding constitution are organised by the college particularly by Department of Political science from time to time.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

As far as national and international commemorative days are concerned, the college has been very particular to celebrate and organize events with great enthusiasm and determination on such days. Different programmes like seminars, quizzes, special lectures, debates etc, are conducted to mark the importance of such days. The important days like National youth Day, international women's Day, Constitution Day, National voters day, national teachers day, Gandhi Jayanthi, Iqbal day, International mother language day, sir Syed day, national unity day etc are observed every year to promote and propagate the underlying philosophy behind these iconic days.

In addition to above, the college ensures that special events on festivals like Eid e Milad, Shah e mehraj, Guru Nanak Jayanthi, Republic Day, independence Day are observed.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of Practice:

Preventing the spread of COVID-19 pandemic in Sub-district Tral.

Objectives of Practice:

I. Assisting administration in running quarantine centers and thereby helping in COVID-19 mitigation efforts.

II. Extending support in running migrant camps during lockdown.

The context

COVID-19 pandemic has taken the world by storm. It wrecked havoc in the lives of people. India is no exception when it comes to impact of this pandemic. The administration in order to put a break on the spread of disease established many quarantine centers. The management of such centers requires infrastructure and human resource. Also during peak period, owing to the government imposed lockdown, the administration established camps for migrant workers and one such camp was managed by our college.

The Practice

During COVID-19 pandemic, the Jammu and Kashmir administration with a view to prevent the spread of this disease has ordered for the establishment of quarantine centers. Our college has left no stone unturned to contribute towards this noble cause and has successfully managed one quarantine center under the supervision of the Principal who was its nodal officer. The teaching, non-teaching and local-fund staff of the college performed duties day and night to ensure every kind facility to inmates of the quarantine center. Moreover the college also established a camp in its campus for the migrant workers that housed the workers from across the India for more than two months. The college administration provided every sort of facility to ensure the well being of these workers.

Evidence of success

The college has been on the forefront in managing the COVID-19 pandemic in the area. Besides managing the quarantine facility and a migrant camp, many sensitization programmes were

conducted by the faculty and students resulting in containing the spread of this disease, which was greatly acknowledged by the administration.

Problems encountered:

While managing the facilities, finance in the initial stage was the main problem.

2. Title of Practice:

ICT based education, tele-counseling and mentoring.

Objectives of Practice:

I. Seamless education in COVID-19 pandemic through ICT.

II. Ensuring wellbeing of mental health of students by way of guidance and counseling.

III. Provide mentoring to students thereby enabling them to explore their hidden talents.

The context

Owing to closure of educational institutions due to COVID-19 pandemic, students suffered a lot. The college in consonance with the UGC guidelines shifted to online education thereby saving the precious time of students. The full integration of ICT into education ensured timely completion of syllabus and examination. Besides, the college while sensing the impact of pandemic on mental health of students ensured proper counseling and guidance facilities. Moreover, considering the career issues of students, the institution ensured that students are properly mentored.

The Practice

During pandemic, our college like other institutions of the country shifted to online mode of education. This was the only alternative which ensured that students are saved from academic losses. More so, the college contributed in whatever way it could, thus ensuring the greater welfare of students in particular. There was proper monitoring of classes and presence of students was duly ensured. The time table for all classes

was circulated in advance and a nodal officer by the college administration was appointed to ensure the delivery of proposed lectures by the faculty. Also the weekly compilation of scheduled lectures by the faculty was forwarded to the Principal for reporting purposes.

The college while considering the impact of pandemic on mental wellbeing of students, made available the tele-counseling facilities and students were helped through proper guidance and psychological counseling. A separate psychological counseling cell was established for the purpose. Moreover, the college having considered the career issues mentored its students. The mentoring services were made available by the faculty through different platforms such as Google classes and whatsapp groups.

Evidence of success

Huge number of students benefited by these initiatives of the college. Moreover, the performance outcome of students increased to a significant level.

Problems encountered:

Problems on account of connectivity on part of students in the initial stage were encountered by the students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since the catchment area of the college consists mostly of Gujjar and bakarwal communities, their welfare has been the top most priority of the college. In this regard the college from time to time has been carrying out different outreach programmes to sensitise and socialise this community with the aim of bringing them as close to the mainstream society as possible. Be it their health, hygiene or education, the college has always been at the forefront. And ever-since the Covid-19 pandemic struck the world, the college intensified its efforts in sensitising this marginalised section of society towards

Covid-related protocols. Subsequently, the college, as a true Covid-warrior, has been carrying out diverse out-reach programmes to and for these communities. Pertinent to mention that the enrollment of students in the college belonging to marginalised sections of society has increased to a good extent. Besides a new change is evident on the ground and children from these communities are getting formal education in government run schools and college administration with the support of its students has played a significant role.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The institution plans following for the next academic year:

1. Completion of New Library cum lecture block to add to existing facilities in terms of infrastructure.
2. Automation of the college Library.
3. Increasing the frequency of co-curricular activities.
4. Undertake extension activities on mission mode basis as a best practice for the year.
5. Promote sports activities for overcoming the mental disturbances due to COVID-19 pandemic.
6. Create new facilities in the campus especially for girls.
7. Promote the research culture in the institution.